¹ã•ãã‡ã¦ã ¡ã‡ã / REGISTERED MAIL

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‡ã¾ãã¼Êã¾ã Ô©ãã¶ãã¾ã / ÔãÖã¾ã‡ã Ô©ãã¶ãã¾ã Êã¤ãã¹ãÀãàãã ,ãã£ã‡ãàãã / Office of the The LAO / ALAO

_____ã¹ã¶ã /Pin Code _____

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¹ã Ôã /No. ãªã¶ãã‡ã / Dated

¹ãã¼ã¦ãã / ACKNOWLEDGEMENT

Ôã¼ãã ½ã / To

Ô©ãã¶ãã¾ã / ÔãÖã¾ã‡ã Ô©ãã¶ãã¾ã Êã¤ãã¹ãÀãàãã ,ãã£ã‡ãàã / The LAO / ALAO

ã¼ãÔã¾ã / Sub: ¼ãã„ÞãÀã ‡ãã ,ã¶ãÔãÞãã‡ãÀ¥ã / SCHEDULING OF VOUCHERS

Ôãª¼ã / Ref: 1. ,ãã¹ã‡ãã ¹ãÔã /Your No. ----------ãª /dtd.

2. ,ãã¹ã‡ãã ¹ãÔã /Your No. ----------ãª /dtd.

3. ,ãã¹ã‡ãã ¹ãÔã /Your No. ----------ãª /dtd.

4. ,ãã¹ã‡ãã ¹ãÔã /Your No. ----------ãª /dtd.

5. ,ãã¹ã‡ãã ¹ãÔã /Your No. ----------ãª /dtd.

,ãã¹ã‡ã „¹ãÀã‡ã¦ã Ôãª¼ãã£ãã¶ã ‡ãã ¹ãã¹¦ã ‡ãã ¹ãã¼ã¦ãã ªã •ãã¦ãã Ö ý

Receipt of your letter No. and date quoted under reference is hereby acknowledged.

Ô©ãã¶ãã¾ã /ÔãÖã¾ã‡ã Ô©ãã¶ãã¾ã Êã¤ãã¹ãÀãàãã ,ãã£ã‡ãàã / LAO / ALAO

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¹ã•ãã‡ã¦ã ¡ã‡ã / REGISTERED MAIL

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‡ã¾ã¾ãã¼Êã¾ã Ô©ãã¶ãã¾ã / ÔãÖã¾ã‡ã Ô©ãã¶ãã¾ã Êã¤ã¤ã¹ãÀãàãã ,ãã£ã‡ãàÀã / Office of the The LAO / ALAO

_____ã¹ã¶ã /Pin Code _____

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¹ã Ôã /No. ãªã¶ãã‡ã / Dated

ÔãÌãã ½ã / To

ãÌãÓã¾ã ½ããÖ ‡ã ,ãã£ã †Ôã †ã Ìãã„ÞãÀã ‡ã ¹ãÓã¥ã

Sub: Forwarding of ISA Vouchers for the Month of ----------

ã¶ã½¶ãã¼Êãã¤ã¦ã ,ãã£ã †Ôã †ã Ìãã„ÞãÀã ‡ã ½ãÊ¾ã ã¶ã¾ã¦ã ‡ãÀ ,ãã¹ã‡ã ,ãã¤ã ‡ã Ôã½ãã¾ãã•ã¶ã Ö¦ã ¹ãã¾ã¦ã ã‡ã† •ãã ÀÖã Öý ‡ã¹ã¾ãã Ôã½ãã¾ãã•ã¶ã ¹ãã ‡½ã ‡ã ¹ãã¦ã ‡ã ã£Ôã ‡ã¾ã¾ãã¼Êã¾ã ‡ã ,ãã¼ãÊã¤ã ‡ã ¹ãã¦ã ‡ã ãÊã† ¹ãã¾ã¦ã ‡ãÀý

The under mentioned ISA Vouvhers are forwarded herewith duly priced for further adjustment. A copy of adjustment PM may please be forwarded to complete the record of this office.

‡ã¹ã¾ãã ¹ãã¾ã ª ý / Please ask. Receipt.

‡ã Ôã Sl. No.	,ãã£ã IR No. /	,ãã À Ôã /ºãã¾ã›ã¾ã£ã /†¹ã Buty/FR No. & Date	,ãã À Ôã Ìã ¦ãã À ã¤ã	À ãã Íã / Amount
			‡ã Êã /Total	

ÔãÊãØ¶ã /Encl: ¾ã©ãã‡ã¦ã / as above

Ô©ãã¶ãã¾ã / ÔãÖã¾ã‡ã Ô©ãã¶ãã¾ã Êã¤ã¤ã¹ãÀãàãã ,ãã£ã‡ãàÀã / LAO / ALAO

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‡ã¾ãâ¡Êã¾ã Ô©ãã¶ãã¾ã / ÔãÖã¾â‡ã Ô©ãã¶ãã¾ã Êã¥ã¹ãÀãàãã ,ãã£â‡ãÀã / Office of the The LAO / ALAO

_____ã¹ã¶ã /Pin Code _____

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¹ã Ôã /No. ã ª¶ãâ‡ã / Dated

ÔãÌãã ½ã / To : ----------

ãÌãÓã¾ã / Sub:: Ìãã„þãÀã ‡ã ã ,ã¶ãÔãã þã‡ãÀ¥ã / Scheduling of Vouchers

Ôã ª¼ã/ Ref:

,ãã¹â‡ã Ôã ª¼ãã£ãã¶ã ¹ã¨ã ‡ã ,â£ãã¶ã ¹ãã¹¦ã ---------- Ìãã„þãÀã ½ã Ôã --------- ºãã„þãÀã ‡ã ã ÷Ôã ‡ã¾ãâÊã¾ã ½ã Àã „¶ã‡ã ¹ãã Ìã¦ãã ªã •ãã¦ãã Öý

Out of --------- vouchers received with your above cited letter, -------- vouchers have been retained in this office and their receipt is hereby acknowledged.

---------- Ìãã...þãÀ, ã¶ã½¶ãã Êãã ã¦ã ,ã¶¾ã Ô©ãã Êã ã¹ãÀãàãã ‡ã¾ãâÊã¾ãã ‡ã ã ¹ãÓã¦ã ‡ã ã Øã÷ Öý ‡ã¹ã¾ãã Ôãºãã£ã¦ãã Ôã „¶ã‡ã ¹ãã¹¦ã ¹ãÀ Ôãã£ãã ,ãã¹â‡ã ´ãÀã ¶ã•ãÀ Àã •ãã†ý

----------vouchers have been passed on to other LAOs as detailed below. Their receipt may please be watched from the parties concerned direct by you.

---------- Ìãã...þãÀ ÷Ôã ‡ã ã À¥ã Ìãã¹ãÔã Êãã›ã† •ãã¦ã Öã ã‡ã Ìã ÷Ôã ‡ã¾ãâÊã¾ã ‡ã ã Êã ã¹ãÀãàãã àã¨ãã£ã‡ã ã À ‡ã ,ã£ãã¶ã ¶ãÖã Öã ¦ã©ãã „¶ã‡ã ¼ã¡ãÀ Êã ã ã ‡ã ã Êã ã¹ãÀãàãã ‡ã À¶ãÌãã Êã Ô©ãã Êã ã¹ãÀãàãã ‡ã¾ãâÊã¾ã ‡ã ã •ãã¶ã‡ã ã À ÷Ôã ‡ã¾ãâÊã¾ã ½ã „¹ãÊãº£ã ¶ãÖã Öã ý

---------- Vouchers are returned herewith as the consignee units are not located in the audit jurisdiction of this office and the particulars of LAOs auditing their stores accounts is also not known to this office.

‡ã¹ã¾ãã ¹ãã Ìã¦ãã ª¹ ý /PLEASE ACKNOWLEDGE RECEIPT.

ÔãÊãØ¶ã / Encl:

Ô©ãã¶ãã¾ã / ÔãÖã¾â‡ã Ô©ãã¶ãã¾ã Êã¥ã¹ãÀãàãã ,ãã£â‡ã ãÀã / LAO / ALAO

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¹ãã¦ã /Copy

---------- ÔããÖ¦ã / together with ----------

---------- Ôã Ôãºãã£ã¦ã Ìãã„þãÀ / voucher in respect of ----------

----------„¹ãÀã‡ã¦ã Ìãã„þãÀã ‡ã ã ¹ãã¹¦ã ‡ã ã ¹ãã Ìã¦ãã ‡ã ã „¹ãÀã‡ã¦ã ¹ã¦ã ¹ãÀ ¼ã•ãý

The receipt of the above vouchers may please be acknowledged

and directed to the above address.1

Ô©ãã¶ãã¾ã / ÔãÖã¾â‡ã Ô©ãã¶ãã¾ã Êã¥ã¹ãÀãàãã ,ãã£â‡ã ãÀã / LAO / ALAO

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‡ãã¾ãâ¡Êã¾ã Ô©ãã¶ãã¾ã / ÔãÖã¾â‡ã Ô©ãã¶ãã¾ã Êã¬ãã¹ãÀãàãã ,ãã¡£â‡ãàÀã / Office of the The LAO / ALAO

_____ã¹â¶ã /Pin Code _____

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¹ã Ôã /No. ãª¶ãâ‡ã / Dated

ÔãÌãã ½ã / To : ----------

ãÌâÓã¾ã / Sub:: Ìãã„þãÀã ‡ãã ,ã¶ãÔãã¡þâ‡ãÀ¥ã / Scheduling of Vouchers

ã¶ã½¶ãã Êãã¬ã¦ã Ìãã„þãÀã ‡ãã `E` ¹ãã¡ã¾ãã ,ãã¹â‡ãã ,ãã Ìã Í¾â‡ã ‡ãàÀÌãã¤ã Ö¦ã ¹ãã Ó¦ã Ö ý ¾ãã ª Ôãºãã£â¦ã ¾ãã¶ã> ,ãã¹â‡ã Êã¬ã¹ãÀãàãã ã¶ã¾ã¨â¥ã ½ã ¶ãÖã Ö ¦ãã ¤Ôã ÀÊã½ãã¶ã ‡ã ¹ã¨ã Ôã 7112/†>ã†Ôã/V ãª¶ãã‡ã 31/03/1973 ½ã „ãÊÊãã¬ã¦ã ã¶ãª Íãã ‡ã ,ã¶ãÔãã À, Ôãºãã£â¦ã àã¨ãã¾ã Êã¬ã¹ãÀãàãã / Ô©ãã¶ãã¾ã Êã¬ã¹ãÀãàãã ,ãã£â‡ãàÃã ‡ãã ,ã¶ãÔãã¡þã¦ã ‡ãÀ ã•ã¶ã‡ãã Êã¬ã¹ãÀãàãã àã¨ã ‡ã ,ã£ãã¶ã Ìã Ö ý

The following `E` copies of vouchers are forwarded herewith for necessary action at your end. In case the Unit is not in your audit control the same please be scheduled to the LAO/RAO concerned in whose audit area the unit is located in accordance with instruction contained in CGDA`s letter No. 7112/ATS/V dated 31/03/1973 .

‡ã¹ã¾ãã ¹ãã Ìã¦ãã ª ý / PLEASE ACKNOWLEDGE RECEIPT.

‡ã½ã Ôã /Sl. No.	¾ãã¶ã> ‡ãã ¶ãã½ã / Name of Unit	Ìãã„þãÀã ‡ãã Ôã¬ã¼ãã /No. of Vouchers

Ô©ãã¶ãã¾ã /ÔãÖã¾â‡ã Ô©ãã¶ãã¾ã Êã¬ã¹ãÀãàãã ,ãã¡£â‡ãàÀã /LAO / ALAO

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‡ã¾ã¾ãã¡Êã¾ã Ô©ãã¶ãã¾ã / ÔãÖã¾ã‡ã Ô©ãã¶ãã¾ã Êã¡ã¹ãÀãàãã ,ãã£ã‡ãàÀã¡ / Office of the The LAO / ALAO

_____ã¹ã¶ã /Pin Code _____

ã½ãÊãã¶ã ¹ã½ãã¥ã¹ã¨ã /LINKING CERTIFICATE

¾ãã¶ã> ¹ã½ã¡Íã¶ã ‡ã ¶ãã½ã / Name of Unit / Formation

½ãã Ö /Month	Ìãã„Þã À ‡ã¡ã¹ã¡ã¡ã /Nature of Voucher	Ìãã„Þã À¡ã ‡ã¡ã Ôã¡ã¾ãã No. of Vouchers	†Êã † ,ãã¡ ‡ã Þã¾ã¶ã ,ãã ª¡Íã Selection Order of LAO
	Ôãã ¹ãã¡ Ìãã¡/ CP Vrs. †Êã ¹ãã¡ Ìãã¡ /LP Vrs. >ã¡ ,ãã À Ìãã /TR Vrs.		
	Ôãã ¹ãã¡ Ìãã¡/ CP Vrs. †Êã ¹ãã¡ Ìãã¡ /LP Vrs. >ã¡ ,ãã À Ìãã /TR Vrs.		
	Ôãã ¹ãã¡ Ìãã¡/ CP Vrs. †Êã ¹ãã¡ Ìãã¡ /LP Vrs. >ã¡ ,ãã À Ìãã /TR Vrs.		
	Ôãã ¹ãã¡ Ìãã¡/ CP Vrs. †Êã ¹ãã¡ Ìãã¡ /LP Vrs. >ã¡ ,ãã À Ìãã /TR Vrs.		
	Ôãã ¹ãã¡ Ìãã¡/ CP Vrs. †Êã ¹ãã¡ Ìãã¡ /LP Vrs. >ã¡ ,ãã À Ìãã /TR Vrs.		

†Êã † ,ãã¡ ‡ã¡ Ìã¾ãã‡ã¡ã¡ã ã½ãÊãã¶ã ‡ã¡ ãÊã† Ìãã¡ ‡ã¡ ‡ã¡ Ôã¡ :
Sl. Nos. of Vrs. for personal linking by LAO

50,000/-‡ã ,ãã Øã¡ ‡ã¡ã À ãã¡Íã ‡ã Ôãã¡.¹ãã¡. Ìãã¡ ‡ã ‰ã¡ Ôã¡
Sl. Nos. of CP Vrs over Rs. 50,000/-

20,000/-‡ã ,ãã Øã¡ ‡ã¡ã À ãã¡Íã ‡ã Ôãã¡.¹ãã¡. Ìãã¡ ‡ã ‰ã¡ Ôã¡
Sl. Nos. of LP Vrs over Rs. 20,000/-

ã½ãÊãã¶ã ‡ã ãÊã† À ÊãÌã Ìãã À¡> / †½ã Ôãã ¶ãã¡>ã¡ ‡ã¡ã Ôã¡ã¾ãã
No. of Rly. Warrants / MC Notes for pairing:

Êãïखãã¹åÀãà àãã ¹ã½ãã¥ã¹ã¨ã / AUDIT CERTIFICATE

1. ¾ãã¶ã› / ¹ã¾ã½ãÍã¶ã ‡ã¾ã ¶ãã½ã /NAME OF UNIT / FORMATION

2. Êãïखãã¹åÀãà ãã ‡ã¾ã ,ãÌãã£ã /PERIOD OF AUDIT

3. ¹ã¥ã Êãïखãã¹åÀãà ãã ‡ã¾ ãÊã† Þã¶ã Øã† ½ãã Ö ‡ã¾ã Êãïखãã (†½ãã¡†Ôã Ôã Øã¾¶ã ‡ã¾ ãÊã† Þã¾ã¶ã ,ãã ªÍã ÔãÊã Ø¶ã)
MONTH`S ACCOUNTS SELECTED FOR FULL AUDIT (SELECTI
ORDER ATTACHED FOR MES ORGN.)

4. Êãïखãã¹åÀãà ãã ‡ã¾ ¡ãã Àãïखã / DATE(S) OF AUDIT

5. ¹ãã£ã‡ã¾¡ã Ñã½ã ãªã¶ãã ‡ã¾ã Ôãïख¾ãã/NO. OF MAN DAYS AUTHORISED

6. ãÊã† Øã† Ñã½ã ãªã¶ãã ‡ã¾ã Ôãïख¾ãã/NO. OF MAN DAYS TAKEN

7. Àã•ãÔ›À / Êãïखãã ‡ã¾ã ¶ãã½ã ÔãÊã Ø¶ã ½ãã¶ã‡ã¾ Ôãþãã ,ã¶ãÔãã À
(Êãïखãã ,ãÌãã£ã ‡ã¾ã ãÌãÔ¡ã¡ã •ãã þã)
NAME OF REGR./ACCOUNTS AS PER STANDARD
LIST ATTACHED (PERIOD OF ACCOUNTS DETAILED CHECK)

Êãïखãã¹åÀãà ã‡ã¾ã ‡ã¾ ¶ãã½ã : 1

NAME OF AUDITORS: 2..

3.

4.

¹ã½ãã¥ã¹ã¨ã / CERTIFICATE:

Certified that: ¹ã½ãã ã¥ã¡ã ã‡ã¾ :

1. ã•ã¶ã Êãïखã ,ãã ‡ã¾ã Êãïखãã¹åÀãà ãã ,ãã Ìã Í¾ã‡ã¾ Ö „¶ã‡ã¾ã Êãïखãã¹åÀãà ãã †ã †Êã †ã †½ã ½ã „ãÊÊãã ïखã¡ã ã¶ã ªÍãã ¡ã©ãã Ôã½ã¾ã Ôã½ã¾ã ¹ãÀ •ãã Àã ,ã¶¾ã ,ãã ªÍãã ‡ã¾ ,ã¶ãÔãÀ¥ã ½ã Öý
The accounts which are required to be audited have been audited to the extent in accordance with the instructions in ALAM and other orders issued from time to time.

2. Êãïखãã¹åÀãà ãã, ¹åÀãà ã¥ã •ãã þã ¾ãã ÔãÌãã à ãã ã‡ã¾† Øã† Ôã¼ãã ªÔ¡ãã Ìã •ãã ‡ã¾ ...¹åÀ, Öã°ãã£ã¡ã ½ãã½ãÊã ‡ã¾ ,ã¶ãÔãã À Êãïखãã¹åÀãà ã¡ã / ,ãã¹ãã§ã /¹åÀãà ã¥ã •ãã þã ‡ã¾ã Øã¡ ,ãã ªã ãÊãïखã Øã† Öý
All the documents etc. audited or test checked or scrutinized have been enfaced audited, objected to test checked as the case may be

3. ã¹ãœÊãã Êãïœãã¹ãÀãàãã ãÌãÌãÀ¥ãã ‡ã¯ ºã‡ã¾ã ½ãªãï ¹ãÀ ‡ãœãÀÌãã£ï ‡ãÀ ,ãã¹ãã§ã ÀãïãÔ›À ‡ãœãï ,ã²ãã¦ã¦ã ã‡ã¾ãã Øã¾ãã Öý Ôãã¹ãïàã Àãï•ãÔ›À, Öãã¶ã Àãï•ãÔ›Àãï ‡ãœãï ¹ãã¦ãï ‡ãœÀ Ìãã„þãÀ ¦ã©ãã ,ã¶¾ã ªÔ¦ãã Ìãï•ããï ‡ãœã ã½ãÊãã¶ã ã‡ã¾ãã Øã¾ãã Öý

Items outstanding on previous objection statement have been dealt with and the objection register has been completed up to date. The relative register, register of losses have been completed and linked vouchers and other documents etc. have been properly linked.

ÔãÊãï,ã / AAO
Ô©ãã Êã¹ãï ‡ãœã¾ãã¡Êã¾ã/ O/o the LAO (A)

Ô©ãã Êãïœãã¹ãÀãàãã ,ãã£ã‡ãœãÀãï (Ôãï¶ãã) / Local Audit Officer (A)

_____

‡ãœã¾ãï ãÌã¦ãÀ¥ã / Distribution of Work:

Ñãã / Ñãã½ã¦ãã S/Sri 1.

2.

3.

4.