

	<p>रक्षा लेखा नियंत्रक</p> <p>618, अण्णा सलाई, तेनाम्पेट, चेन्नई - 600 018</p> <p>OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS</p> <p>No. 618, Anna Salai, Teynampet, Chennai - 600 018</p> <p>वेतनअनुभागPAY Section</p> <p>Ph.: 044-24349980 Ext: 139 & 130 Fax : 044-24348142</p> <p>Email: paycdachn.dad@hub.nic.in</p>	
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No.Pay/Tech/6050/Tulip /Corr.

Dt. 10th Dec 2021

To

OD Avadi
Veh Depot Workshop (EME) Avadi
SQAE (V) Chennai
SQAE(L) Chennai
SQAE(EE) Chennai
SQAE(A) Chennai
SQAE(GS) Chennai
Station Work Shop EME, Wellington
Station Work Shop EME, Chennai

Sub : Procedure regarding verification of check rolls of Industrial Employees consequent on implementation of DBT payment on 'TULIP'- reg

Ref: This office email dated 06th Sep 2021.

As per the directions issued by CGDA New Delhi, pay and allowances of Industrial employees are being credited to their personal accounts through Direct Bank Transfer (DBT). Consequent to introduction of this procedure, the existing procedure of releasing Cash Requisition to units for disbursement of Pay & allowances to Industrial Employees will be dispensed with w.e.f. 01 Jan 2022 i.e. Pay & allowances from Jan 2022.


2. Audit of check rolls of Industrial employees would be carried out, as under :-

- a) Check rolls (in duplicate) will be submitted by the unit to concerned LAO by 15th of the month for which pay is to be disbursed. LAO will carry out preliminary scrutiny of the bill and vet the bill. The bill will be sent to Pay section of CDA Chennai by 20th of the month for making DBT.
- b) Post Audit of check rolls (for previous month) will be carried out by LAOs with reference to Daily attendance Record, Monthly attendance Register, Leave Card of each IE and Check Roll.
- c) Paid check rolls will be submitted by the unit along with the above documents. Overpayment noticed by LAO will be intimated to unit and recovery will be made from the ensuing months pay.

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- d) Part II OO published by the unit for regulating leave, HPL, EOL, late attendance of IEs will be submitted to the LAO.
- e) All claims of CEA, GPF, LTC, OTA, supplementary claims of any other nature will be submitted to LAO for pre scrutiny before submission to this office for payment.
- f) All claims related to Pay Fixation, Final settlement of GPF, Pension papers, Leave Encashment, CGEGIS payment, Immediate Financial Relief etc., will be submitted by the unit to LAO and LAO will vet these claims before forwarding to Pay Section of CDA Chennai.
3. The above modalities proposed for implementation of DBT in respect of Industrial Employees may be adopted w.e.f. 01 Jan 2022 i.e. Pay & allowances from Jan 2022.

CDA has seen.


ACDA (Pay)

Copy to :-

- | | | | |
|----|-----------------|--|-----------------------------------|
| 1. | LAO (A) Chennai | | - for info and necessary action . |
| 2. | LAO (S) Avadi | | |
| 3. | LAO Wellington | | |
| 4. | EDP Section | | - For uploading in Website. |

SAO (Pay)