

No. AN/I/1130/IPR

Office of the CDA
618, Anna Salai,
Teynampet,
Chennai 600 018

Dated 08th January 2015

To

- 1) All IDAS/SAO/AO/HO/AAO/PS in Main Office
- 2) All Sub Offices under CDA Chennai

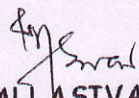
Sub: - Submission of Annual Immovable Property Returns by Group
"A" / Group "B" Officers under Rule 18(1) (ii) of CCS
(Conduct) Rules 1964

The Annual Immovable Property Returns for the year 2014
(as on 1/1/2015) in respect of all Group "A" / Group "B" Officers who are
presently serving under this organization are to be rendered in the
enclosed proforma (IN DUPLICATE) to AN-I Section of Main Office for
our further action.

2. While completing the form it may please be ensured that the
particulars under Sl. No. 1 to 7 of the Proforma are furnished and
remarks like 'no change' / 'as in the last report' are avoided.

3. As per extant orders on the subject on the return is to be
submitted by the officers by 31/01/2015.

Encl: As above


(V. NALLASIVAN)
Sr. Accounts Officer (AN)

Copy to :

✓ EDP Centre - for uploading on CDA Chennai Website and OA

वर्ष के लिए अचल संपत्ति विवरण (STATEMENT OF IMMOVABLE PROPERTY FOR THE YEAR

तारीख अनुसार / AS ON

अधिकारी का नाम (प्रभारी) / Name of the officer (Incharge) :
 वर्तमान पद / Present post held :
 वर्तमान वेतन / Present pay : ₹.

जिला/ उप मंडल, तहसील जहां संपत्ति है Name of the dist., sub-division, Taluk in which the property is located	मकान तथा अन्य मकानों का नाम तथा विवरण Name and details of House and other buildings	पट्टी भूमि Property land	वर्तमान मूल्य Present value	यदि संपत्ति अपने नाम पर नहीं है तो जिसके नाम पर है उनका नाम तथा सरकारी सेवक के साथ उनकी रिश्तेदारी की सुझा दें। If not in own name, state in whose name held and his/her relationship to the Govt. Servant.	किस प्रकार से अर्जित यानि, खरीद / पट्टा/ बंधक/विरासत या भेंट। अर्जन की तारीख तथा जिससे अर्जित की गई है, उनका नाम दें। How acquired - Whether by purchase, lease, mortgage, inheritance, gift or otherwise, with the date of acquisition and name of the person from whom acquired	संपत्ति से वास्तविक आय Actual Income	अभ्युक्ति Remarks

जो ब्यक्ति लागू नहीं है उन्हें हटा दें। जिन मामलों में सही मूल्य का निर्धारण नहीं हो सकता वहां वर्तमान स्थिति अनुसार तकरीबन मूल्य अंकित करें। अत्यधिक पट्टा भी सम्मिलित है।
 Inapplicable clause to be struck off. In case where it is not possible to assess the value accurately, the approximate value in relation to present conditions may be indicated.
 Includes short-term lease also.

नोट / Note : The declaration form is required to be filled in and submitted by members of Class II and III services under Rules 1a(i) (ii) of CCS (Conduct) Rules 1984 on first appointment of the service and thereafter at the interval of 12 months, giving particulars of all immovable property owned, acquired or rented by him or lease or mortgage with in his own name or in the name of any of his family in or name of any other person.

Signature
Date