

D.A.R.C.

OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS
618, ANNA SALAI, TEYNAMPET, CHENNAI - 600 018

No.DARC/Farewell/2019

Dt. 23 /9/2019

To

All Officers/Sections in M.O.
All Sub-Offices at Chennai.

Sub:- Farewell party to the retiring Official - September 2019.

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The under mentioned Official will be retiring from service on 30/9/2019.

Sl.No.	Name	Section/Office Serving
1.	Smt.Rajalakshmi Sreepathy SA MACP/8318905	Accounts Section, Main Office CDA Chennai

2. A farewell party is arranged to the above retiring Official on **30/9/2019 at 11.30 am.**
The Officers/Staff members are requested to be present in DARC hall by 11.20 am.

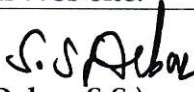
Agenda for the farewell party are as under:

11.30 am	Prayer Song
11.35 am	Welcome address
11.40 am	Garlanding the Retiring Official
11.45 am	Presentation of Gift and Memento
11.50 am	Address by Retiring Official
12.05 pm	Address by the President, DARC
12.10 pm	Refreshments

Sd/xxx
(Deban.S.S.)
President (DARC)

Copy to :

AN-VII Section (local)	For necessary logistics arrangements.
EDP Section (local)	For hosting it in the CDA Chennai Web site.


(Deban.S.S.)
President (DARC)