



**SPEED POST**

**OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS**

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**TOP PRIORITY**

No. AN/I/1130/IPR/2017

Dated: 06/12/2017

To

All IDAS/SAOs/AOs/AD (OL)/AAOs/PS in Main Office  
And sub offices under CDA Chennai.

Sub :- Submission of Annual Immovable Property Return by Group 'A' & 'B'  
Officers under Rule 18(1) (ii) of CCS (Conduct) Rules 1964.

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The Annual Immovable Property Return for the year 2017 (as on 1/1/2018) in respect of all Group 'A' & 'B' Officers, who are presently serving under this organization are to be rendered as per the proforma in duplicate to Admin-I section of Main Office for our further action. The proforma may be viewed through CDA Chennai Website.

While completing the forms, it may please be ensured that the Name, A/c no and Name of the Office is mentioned correctly and the particulars under No. 1 to 7 of the Proforma are furnished in detail and remarks like 'no change', as in the last report are avoided.

As per extant orders on the subject, the Immovable Property Return is to be submitted by the Officers by 31/1/2018.

CDA has seen.

  
(VISHNU PRIYA.V)

Sr. Accounts Officer (ADMIN)

✓ Copy to:  
EDP Centre - for uploading on CDA Chennai Website and Office Automation.

के लिए अचल संपत्ति विवरण / STATEMENT OF IMMOVABLE PROPERTY FOR THE YEAR

वर्ष \_\_\_\_\_

तारीख अनुसार / AS ON \_\_\_\_\_

अधिकारी का नाम (प्रभारी) / Name of the officer (Incharge) :

वर्तमान पद / Present post held:

वर्तमान वेतन / Present pay:

जिला/ उप मंडल, तहसील, जहाँ संपत्ति है Name of the dist., sub-division, Taluk in which the property is located	मकान तथा अन्य मकानों का नाम तथा विवरण Name and details of House and other buildings	पत्ति भूमि Property land	वर्तमान मूल्य Present value	यदि संपत्ति अपने नाम पर नहीं है तो जिसके नाम पर है उनका नाम तथा सरकारी सेवक के साथ उनकी रिश्तेदारी की सूचना दे। If not in own name, state in whose name held and his/her relationship to the Govt. Servant	किस प्रकार से अर्जित यानि, खरीद / पट्टा/ बंधक/विरासत या भेंट। अर्जन की तारीख तथा जिससे अर्जित की गई है, उनका नाम दे। How acquired - Whether by purchase, lease, mortgage, inheritance, gift or otherwise, with the date of acquisition and name of the person from whom acquired	संपत्ति से वास्तविक आय Actual Income	अभ्युक्ति Remarks

जो वर्त्तमान लागू नहीं है उन्हें हटा दे। जिन मामलों में सही मूल्य का निर्धारण नहीं हो सकता वहां वर्तमान स्थिति अनुसार तकरीबन मूल्य अंकित करें। अल्पाधिक पट्टा भी सम्मिलित है।  
Inapplicable clause to be struck off. In case where it is not possible to assess the value accurately, the approximate value in relation to present conditions may be indicated.

Includes short-term lease also.

नोट / Note : The declaration form is required to be filled in and submitted by members of Class II and III services under Rules 18(1) (ii) of CCS (Conduct) Rules 1964 on first appointment of the service and thereafter at the interval of 12 months, giving particulars of all immovable property owned, acquired or inherited by him or lease or mortgage with in his own name or in the name of any of his family in/or name of any other person.

हस्ताक्षर / Signature  
दिनांक /Date