

MINUTES

Dt.16/6/2017

Venue : M.O.CDA Chennai

Sl. No	Agenda Points	Points raised by	Section	Remarks of HOO
1.	Number of chairs used by staff members are not in good condition. In some cases staff members frequently were fallen down due to broken of central axis of iron chairs. Therefore it is necessary to replace all chairs and provide with new one at the earliest.	AIDAA(CB) PUNE CHENNAI BRANCH	AN-VII	<i>The Competent Authority has already constituted a committee under the chairmanship of ACDA to identify the furniture requirements of all sections in Main Office.</i>
2	Drinking water cooler placed in wet canteen is not working properly. Water also is not coming out through pipe in full capacity. Machine also is not maintaining cooling effect. It is necessary to attend it immediately cooling effect and water level in full capacity	AIDAA(CB) PUNE CHENNAI BRANCH	AN-VII	<i>As the present RO system has been condemned, a proposal for installing new RO plant with higher capacity (80 ltrs) storage) has already been initiated. The procurement will be made and installed in the wet canteen.</i>

3.	All the floors in Office are already provided and fixed with RO water machine. However this machine are not in a working condition for several months. Action may be taken to replace the unused existing spares and make it functional for daily usage of staff members.	<b>AIDAA(CB)</b> <b>PUNE</b> <b>CHENNAI</b> <b>BRANCH</b>	<b>AN-VII</b>	<b>The requirements of a water dispenser for each section is being assessed after ascertaining the condition of present water dispenser and a consolidated proposal will be submitted to the Competent Authority for consideration.</b>
4	Action taken on the 83 <sup>rd</sup> ROC meeting may be given.	<b>AIDAEA(Hqrs)</b> <b>KOLKATTA</b> <b>CHENNAI</b> <b>BRANCH</b>	<b>AN-II</b>	<p><b>Points w.r.t. 83<sup>rd</sup> ROC meeting :</b></p> <p><b><u>Point No.1</u> : <u>Request of conducting of ROC for 2 days</u> :</b> The present status quo will be maintained. The feasibility of conducting ROC meeting for 2 days will be examined.</p> <p><b><u>Point No 3</u> :</b> The renovation work of toilets in DPDO Office has been done.</p> <p><b><u>Point No.4</u> :</b> It is reiterated that the Proposal for procurement of wheel chairs from DPDO's have not been received.</p> <p><b><u>Point No.6</u> :</b> The payment has been made to all the eligible staff on account of purchase of brief case/leather bags,</p>

				<p><b><u>Point No.5 : Allotment of Quarters in the Office premises :</u></b> The present condition of quarters in the Main Office is in damaged condition and under maintenance. After repair works are carried out by MES Authorities, the proposal will be submitted to the Competent Authority for consideration.</p> <p><b><u>Point No.8 : shifting of sections to ground floor from IIInd floor :</u></b> The civil and electrical works have since been completed. A committee has been formed to identify the requirements of furniture in r/o all section under the chairmanship of ACDA. The committee is in the process of procurement of furniture. Once the procurement of furniture is completed, the old EDP section will be allotted as per the decision of the Competent Authority.</p>
5	<p><b><u>Acute Drinking water shortage:-</u></b> Due to the unprecedented hot season this year, the necessity of potable water is very much felt. Hope the Administration would also realize the same. The drinking water problem still continues to be a menace for the staff. As of now, even the only water cooler/RO plant which is situated in the Wet canteen is not in working condition.</p>	<p><b>AIDAEA(Hqrs) KOLKATTA CHENNAI BRANCH</b></p>	AN-VII	<p><b>As the present RO system has been condemned, a proposal for installing new RO plant with higher capacity (80 lts) Storage) has already been initiated and the action is in sanctioning stage of Competent Authority. Once sanction is obtained, the procurement will be made immediately and installed in the wet canteen.</b></p> <p><b>As regards procurement of one more RO plant for Ist floor, the requirements will be considered after evaluation of usage of proposed new higher storage of RO Plant.</b></p>

	<p>Even if it is working the capacity is not catering to the requirement of the staff with the speed of filtering. It is requested to report the RO plant in the wet canteen immediately and install one more RO plant in the Main Office building either in the first floor or in the ground floor.</p>			
6	<p><u>Shifting of Sections in Main Office to Ground Floor</u> : Decision makers sitting in cool terrain may not be able to appreciate the difficulties of working under hot and humid conditions.</p> <p>An Assurance was given in the Steering deliberations of the last ROC Meeting in November 2016 regarding relocation of Sections from the second floor of the Main Office, CDA Chennai following shifting of the EDP section to the first floor. As the EDP section has been shifted to first floor and</p>	<p><b>AIDAEA(Hqrs) KOLKATTA CHENNAI BRANCH</b></p>	<p>AN-VII</p>	<p><i>The civil and electrical works have since been completed. A committee has been formed to identify the requirements of furniture in r/o all section under the chairmanship of ACDA. The committee is in the process of procurement of furniture. Once the procurement of furniture is completed, the old EDP section will be allotted as per the decision of the Competent Authority.</i></p>

	<p>formally inaugurated by the CDA on 1st March 2017 the sections situated in second floor have not yet been shifted to ground floor. It is requested that the Administration may take immediate steps to shift the sections in the second floor to ground floor. It is need less to emphasize that the hot summer season is unbearable and staff are finding it difficult to sit and work in the second floor. An early action is requested to alleviate the hardships of the staff and Officers working in the second floor.</p>			
7	<p><b><u>Admissibility of TA/DA and Mileage allowance to staff on Ty. Duty</u></b></p> <p>In the last Financial year the staff who were detailed for temporary duty to outstations were asked to</p>	<p><b>AIDAEA(Hqrs) KOLKATTA CHENNAI BRANCH</b></p>	<p><b>AN-III</b></p>	<p><b>MAIN ROC.</b></p>

travel in the class less than their entitled class and advised to use only the guest houses and Govt. accommodations. It may please be clarified whether any specific instructions were issued by the Government regarding austerity measures to be followed. If so a copy of the same may be furnished to allay the concerns of the staff and Officers. Non-availability of sufficient funds for detailing on temporary duty cannot be a reason to suggest the staff to perform journeys on duty in lower than entitled class.

It further submitted that contrary to the provisions under rules governing RMA, staff working in RAO/LAOs are asked to restrict their claims as per public transport fares. In many instances, distance between duty points and points

*Claims are admitted as per provisions contained vide GOI Decision No.6 under SR 46 of FRSR Part II.*

	<p>connecting public transport are more therefore, staff on such duty are forced to engage taxi/auto to reach duty points resulting in avoidable expenditure to the state. It is requested that staff members may be permitted to use own vehicles and claim RMA which practice existed for long.</p> <p>Dwelling on the same point, it is requested that Honorable Chairman may take up the issue of Five day week for RAO/LAO/AO's GE and other sub-offices with Hqrs Office as is practiced in Navy and Air Force Local Audit Offices</p>			<p><i>The proposal for conversion of working days for 5 days in RAO/LAO/AO's GE.had been turned down in the recent JCM level III meeting held at Hqrs Office.</i></p>
8	<p><b><u>DAD complex at Fort St.George</u></b></p> <p>The working environment in the sub-offices located at Fort Chennai is very precarious. Honourable Chairman may like to take up the matter of constructing</p>	<p><b>AIDAEA(Hqrs) KOLKATTA CHENNAI BRANCH</b></p>	<p><b>AN-V</b></p>	<p><i>Feasibility will be examined.</i></p>

	of a DAD Complex at Fort St.George. it will go a long way in upgrading the working conditions of our staff and Officers in that area.			
9	<p><b><u>CSD(URC) OF Main Office CDA Chennai</u></b></p> <p>In the last financial year i.e. 2015-16, the dividend on the profits of the earlier year(2014-15) was declared and distributed by way of gift coupons to the staff in 3 different occasions. For the past financial year i.e. 2016-17, also it is requested to declare the same and distribute the dividend from the profits of URC of Main Office to all the staff serving under the organization of CDA Chennai including Tambaram, Avadi, St. Thomas Mount and all sub offices situated in Chennai.</p>	<p><b>AIDAEA(Hqrs) KOLKATTA CHENNAI BRANCH</b></p>	<p><b>CSD</b></p>	<p><i>The balance sheet work is under progress, will be taken up as and when approved by the Competent Authority.</i></p>



10	<p><b>DAD Quarters at Nandambakkam:</b></p> <p>It has come to the notice of this Branch Association that the DADRWA at Nandambakkam has been collecting maintenance charges on monthly basis from the occupants of DAD Quarters. The annual accounts for the same may be furnished to the residents of the Quarters. Elections as stipulated by the Hqrs office may also be conducted accordingly.</p>	<p><b>AIDAEA(Hqrs) KOLKATTA CHENNAI BRANCH</b></p>	<p><b>AN-VII</b></p>	<p><i>The DADRWA has intimated that the accounts of DADRWA is under process of finalization and will be submitted shortly in the next General Body meeting. As regards conducting of elections, nomination have been called twice and no Officer/staff member volunteered for any post and the same was submitted to the Competent Authority. The present Officials have been nominated by the Competent Authority.</i></p>
.11	<p>Work projected in 73 to 82 ROC meeting has not been commenced till date. This may be expedited for welfare of the staff members (e.g.) Rewiring ( aluminum to copper)in Ph.II DAD Qtrs. Provision of cattle catcher in the main entrance of Ph.II Qtrs. Revetment wall in front of B4 &amp; B5 Block in Phase 1 Qtrs. Construction of compound wall from tea estate</p>	<p><b>AIDAA (CB) PUNE WELLINGT'N BRANCH</b></p>	<p><b>AN-V</b></p>	<p>(I)AE in r/o "Rewiring in DAD quarters located at Phase II Singarathoppu, Wellington" has been forwarded to MO vide this office letter No. AN/84/Office Accommo/2016 dated 21.10.2016 and MO raised some queries vide letter No.</p> <p><i>Re-wiring of quarters of singarathoppu Wellington. Case referred to Hqrs Office vide letter No.AN/V/1673/MRC Dt.28/2/2017 for admin approval. Case may be considered in 2017-18 .</i></p>

	<p>corner i.e. behind B - 3 qtrs to electrical transformer of B-1 Qrs tarring of roads in Phase I &amp; II qtrs.</p>		<p>AN/V/1927/MAINT/IX dated 26.12.2016 and the replay has been obtained from GE, Wellington and forwarded vide this office letter No. AN / 84/Office Accom/2016 dated 31.1.2017.</p> <p>(ii) Cattle dog catcher: it has been communicated by MO vide their letter No. AN / II / 83<sup>rd</sup> ROC dated 31.1.2017 conveying the minutes of 83<sup>rd</sup> ROC meeting that the "Provision of catcher" will be examined.</p> <p>(iii) Revetment wall in front of the B4 &amp; B5 block in Phase I quarters, construction of compound wall from tea estate corner i.e. behind B-3 quarters to electrical transformer of B-1 quarters. The statement of case4 has been forwarded to GE, Wellington vide this office</p>	<p><i>The said work may be taken up with the GE concerned under maintenance head.</i></p> <p><i>SOC and AE Pt. I &amp; II not received from PAO(Ors) MRC Wellington.</i></p>
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				<p>letter NO AN/84/Office Accom/2016 dated 9.9.2016 and GE Wellington has been reminded vide this office letter No. AN/84/Office Accom /2016 dated 1.6.2017.</p> <p>(iv)Tarring of roads in phase I and Phase II quarters: The statement of case has been forwarded to GE Wellington vide this office letter No. AN / 84/Office Accom/2016 DATED 9.9.2016 and GE Wellington has been reminded vide this office letter of even no dated 1.6.2017.</p>	<p><i>SOC and AE Pt. I &amp; II not received from PAO(Ors) MRC Wellington.</i></p>
12	Re-appropriate of type "A" qtrs as guest rooms provision of facilities thereof.	<b>AIDAA (CB) PUNE WELLINGT'N BRANCH</b>	AN-VII	<p><i>Main Office vide letter No.AN/VII/1673/AA/Re-app/Vol V Dt.15/11/16 has requested PAO(ORs) MRC Wellington to forward a Statement of case duly justifying the requirement and details of positions of occupancy/vacancy including the waitlist of eligible officials and arrangements for housekeeping facilities so that the case may be submitted to Hqrs Office for consideration. However, no reply has been received.</i></p>	

13.	<p>The DAD employees residing in Wellington area are put to sufferings due to lack of proclivity to medical services of doctors particularly is an emergency. The employees face serious troubles when any member of the family suffers due to sickness. The problem becomes intractable if such instances occur at late night hours leading to serious situation and mental worries. The issue was highlighted in the last ROC wherein it was decided that the employees can approach the hospital located inside the factory premises in Aruvankadu. However, it is stated in this regard that the same is not a liable and workable solution keeping in view the distance factor and also accessibility in the event of a medical emergency. The problem of lack of medical facilities near at how can be solved only if the employee are made eligible to avail of the services of MH which is situated close by. Keeping in view the fact that</p>	<p><b>AIDAA (CB) PUNE WELLINGT'N BRANCH</b></p>	<p>AN-I</p>	<p><i>It is confirmed from AIDAA(CB) Pune Wellington Branch that MH Wellington is attending all cases of emergency as far as DAD staff are concerned. The point may hence be treated as settled.</i></p>
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	<p>Wellington is a Hard station which lacks even basic facilities, such extra ordinary situations, call for extra-ordinary solutions. It is therefore requested to take up unit higher authorities of the military/DAD employees in MH. This will not only boost the morale of the employees towards addressing a yet another important issue of man power shortage which indirectly is due to lack of willingness on the part of DAD employees to be hosted to the station.</p>			
14	<p>CCL is being denied on the ground of deficient staff position. As such, only ladies working in PAO(Ors) MRC Wellington are solely affected because of this and consequently, deprived of this privilege. It has also been gathered that all ladies in ofther offices, viz Main office, sub offices under CDA Chennai are being recommended and granted CCL except in PAO(Ors) MRC</p>	<p><b>AIDAA (CB) PUNE WELLINGT'N BRANCH</b></p>	<p>AN-IV</p>	<p><i>All CCL application which are recommended by the Officer in-charge are being considered by the Competent Authority.</i></p>

	Wellington. Ladies posted in this office and area staying away from their families area forced to utilize their accumulated balance of leave at the time of examinations. Vacations etc. for taking care of their children in which the very purpose of grant of CCL is getting defeated. Hence, the matter may be taken up that CCL should be recommended, since as per leave rules, the same is restricted to 3 spells an year and also given upon to stat that this leave can be availed only till the child attains 18 years of age.			
15	Pt- II Order notifying leave details based on MLS in respect of staff up to AAO's are not received from M.O. The same may be made available to check correctness of leave particulars of staff.	<b>AIDAA (CB) PUNE WELLINGT'N BRANCH</b>	AN-IV	<i>It may not be practicable since only one Auditor is posted in AN-IV section. However the balance of leave can be verified with the data available in concerned Office as an interim measure.</i>  <i>The point may be treated as settled.</i>
16	Posting of MTS in DPDO TVM and LAO(A) TVM. The MTS posted in the above offices have been promoted to the post of clerk and	<b>AIDAA (CB) PUNE Trivandrum BRANCH</b>	AN-I	<i>The request will be considered - if any transfer-in cases.</i>

	one MTS in DPDO TVM had retired on superannuation w.e.f. 30.11.2016. the posts of MTS are lying vacant in the above offices which makes lot of difficulties like opening & closing duty, file movements, DAD duty etc. It is requested to post atleast one MTS each in the DPDO TVM and LAO(A) TVM.			
17.	Liberalization and timely payment of personal claims such as GPF, LTD, TADA etc in order to avoid mental agony and other difficulties of staff. If any delay foreseen due to administrative reasons of any clarifications sought, provisional payment may be released upon a undertaking on or before the due date requested by the staff.	<b>AIDAA (CB) PUNE Trivandrum BRANCH</b>	<b>AN-IV</b>	. <i>Advance on account of LTC,TADA claims are being admitted in time. Provisional payment in this regard does not arise.</i>  <i>The point may be treated as settled.</i>
18.	Various types of alert memos (viz: Command seniority, station seniority, kerala seniority etc) have been circulated resulting in confusion and mental tension among the officers and staff. It is requested to follow one clear policy at a time which may avoid	<b>AIDAA (CB) PUNE Trivandrum BRANCH</b>	<b>AN-I</b>	<i>As per the direction of Hqrs Office. Alert memos was circulated to Command seniority/ station seniority in r/o AAOs serving at Kerala areas.</i>  <i>The point is beyond the purview of ROC and hence be treated as settled.</i>

	litigations in this regard.			
19.	Repair work of the UPS in DPDOs As most of the work of DPDOs have been computerized after introduction of Ashraya package, timely attending the repair work of UPS is significant for smooth functioning. UPS in DPDO Kollam is under repair and the matter has already been taken with MO vide their letter and last ROC meeting, but in vain.	<b>AIDAA (CB) PUNE Trivandrum BRANCH</b>	<b>EDP</b>	<i>All the UPS in sub Offices are under AMC. Service reports of the AMC vendor is being received in Main Office. After confirmation that preventive maintenance is performed. Main Office is making AMC payment quarterly. Few sub-offices requires batteries to be replaced. Action is on hand to replace these batteries which are worn out.</i>
20	Posting in the sensitive offices was previously done on station seniority basis. Recently one staff, who was reluctant to the posting was compulsorily posted in GE(Army) TVM on which staff side is very unhappy as the station senior may be transferred out without getting a chance to serve in such a diversified posting.	<b>AIDAA (CB) PUNE Trivandrum BRANCH</b>	<b>AN-I</b>	<i>All such cases if represented individually are being considered on administrative feasibility.</i>  <b>The point may be treated as settled,</b>
21	Posting of staff to Akkulam may be done only after obtaining willingness. As Akkulam is a distant and remote place with less accessibility of public transport	<b>AIDAA (CB) PUNE Trivandrum BRANCH</b>	<b>AN-I</b>	<i>The matter will be examined on a case to case basis and appraised to the Competent Authority.</i>



	system and other facilities, posting of ladies staff to the place, without willingness, will make it very difficult for them to reach there.			
22	<p>Proposal for casual labour in DPDO TVM</p> <p>At present, there is only one casual labour in DPDO TVM. Considering the heavy rush of age-old pensioners and family pensioners, it is requested to hire one more casual labour for smooth functioning and cleanliness of the office.</p>	<p><b>AIDAA (CB)</b>  <b>PUNE</b>  <b>Trivandrum</b>  <b>BRANCH</b></p>	AN-V	<p><i>3 conservancy staff sanctioned due to paucity of funds on each for AAO(DAD) TVM, LAO(A) TVM &amp; DPDO TVM. Maintenance of guest house at TVM may be looked after by the available conservancy staff on rotational basis.</i></p>
23	<p>Permission to use own vehicles during LAO Audit, beyond 8 kms may be accorded in order to avoid hardships and to save time. Stations like CWE(AF) TVM, GE(AF) TVM are located at remote places where no public transport system is available. Also security restrictions are very high on these places as the CWE(AF) TVM is located inside the compound of Southern Air Command TVM where</p>	<p><b>AIDAA (CB)</b>  <b>PUNE</b>  <b>Trivandrum</b>  <b>BRANCH</b></p>	AN-III	<p><b>MAIN ROC.</b></p>

	<p>even the IFA staff are allowed to enter into office after clearing retina scanning etc. Sig(AF) TVM is also located at the outskirts of TVM nearby which no stop is available for public transport system due to security reasons. As these offices are in an isolated place, auto drivers normally deny for transport and if agreed they will demand higher rates and return charges also. As such, previous practice of giving permission to travel to these stations on own vehicles in which security pass/stickers are pasted may please be continued.</p>			
24.	<p>New recruits (especially north India staff) as far as possible may not be posted at DPDOs situated at Kottayam, Pathanamthitta and Trichur as these places have no Government accommodation facility and they are facing difficulty in getting private accommodation. They have to manage huge security deposit to get private accommodation in these places</p>	<p><b>AIDAA (CB) PUNE Trivandrum BRANCH</b></p>	<p>AN-I</p>	<p><i>Staffs are being posted as per administrative feasibility. The matter is administrative in nature and beyond the purview of ROC.</i></p> <p><i>The point may be treated as settled</i></p>

	which is a cumbersome affair with their meager entry pay.			
25.	<u>Conducting of ROC</u> : ROC is to be conducted on quarterly basis. The last ROC was conducted on 13 Nov 2016.	AIDAA(CB) PUNE KANNUR BRANCH	AN-II	<i>Due to paucity of fund during financial year end, the ROC meeting for QE 03/17 could not be conducted.</i>
26	Conducting ROC for one day is difficult for the staff side members coming from different stations. Therefore Chairman ROC may consider to conduct steering committee on the previous day of Main ROC.	AIDAA(CB) PUNE KANNUR BRANCH	AN-II	<i>MAIN ROC.</i>
27	<u>Action taken points of previous ROC:-</u> The actions taken points on 82 <sup>nd</sup> ROC was not found reflected in the minutes of 83 <sup>rd</sup> ROC. The same may be initiated.	AIDAA(CB) PUNE KANNUR BRANCH	AN-II	. <u>Present status of 82<sup>nd</sup> ROC meeting points in r/o PAO(ORs) DSC Kannur:</u>  <u>Point No.36:</u> <i>The posting of Accounts Officer is being done by Hqrs Office. The point is beyond the purview of ROC being administrative matter.</i>  <u>Point No.40 :</u> <i>Bills on a/c of Payment to the contract labourers received till date are cleared..</i>

Point No.42 : Hot whether establishments:

*Proposal not received.*

Point No.44 : Posting of MTS in DPDO Kannur - 1  
*MTS already posted to DPDO Kannur.*

Point No.45 & 57 : *Sanction accorded for fitting of wall mounted fans*

Point No.46 : *The AWP for the year 2017-18 has not yet received in Main Office.*

Point No.53 : *subject to availability of funds proposal for posting of conservancy staff will be considered.*

Point No.55 : *Action on old furniture has been completed and MRO remitted accordingly.*

Point No.58 : *Honorarium had been paid.*

*W.r.t. other points reflected in the 82 nd ROC viz. repair works -*

*Directions to PAO(ORs) DSC Kannur had been*

				<i>already issued to liase with AOGE Kannur and sort out the said issues.</i>	
28 & 46	<u>Pathetic conditions of office buildings/DAD quarters at Burnassery/Payyambalam:-</u> Due to poor maintenance of the quarters by MES authorities, the conditions of almost all the quarters getting worst day by day. The roof of the quarters repaired last year continues to be leaking. In the case of imminent danger to building, or breakdown of installations, when delay would be seriously detrimental to Public Service, the local MES officer, as the case may be, will take immediate steps to protect the life and property or ensure that the service is maintained as far as possible but he must at once report the facts of the case to his superior Engineer authority. The Chairman may please be looked into the matter.	AIDAA(CB) PUNE KANNUR BRANCH	AN-V	<p>(i) <u>Payyambalam</u>:-Special repairs have already been carried out at blocks I, II, III and IV. Action has been taken to include the works at blocks V and VI, in the next special repairs from Army Fund.</p> <p>(ii) <u>Burnassery</u>:-Roofing work has already been carried out at block B-1, B-2 and C-1. However MES authorities have been informed of the poor quality of work done in the said blocks. The plastering work has recently been carried out at B-2</p>	<p><i>As stated by Officer I/c PAO(ORs) DSC Kannur.</i></p> <p><u>Payyambalam</u>:-Special repairs have already been carried out at blocks I, II, III and IV. Action has been taken to include the works at blocks V and VI, in the next special repairs from Army Fund</p> <p><i>In-charge PAO(ORs) DSC Kannur to monitor the works in liaison with AO GE concerned.</i></p>

				<p>block which is now ready for occupation.</p> <p>Action is on to include the roofing work of C-2, C-3 blocks in this years' maintenance works programme from DAD funds.</p>
29	<p><u>AO AGE(I) Office, Kannur:-</u> Additions/alterations to the AO AGE (I), Kannur is also pending since long time. Letter No.5327/105/Estt.Corr dated 04/05/2017 addressed to the AGE Kannur and the CWE, Wellington may also refers in this regard.</p>	<p>AIDAA(CB) PUNE KANNUR BRANCH</p>	AN-V	<p><i>Matter will be examined.</i></p>
30	<p><u>Conducting classes for SAS Part-II candidates:-</u> Arrangements may be initiated to conduct classes for SAS part II candidates keeping the last exam result. No candidates from CDA Chennai has been passed.</p>	<p>AIDAA(CB) PUNE KANNUR BRANCH</p>	RSC	<p><i>.RTC Bangalore is conducting classes for SAS Pt.I &amp; Pt.II candidates.</i></p> <p><i>Eligible candidates will be nominated by RSC section of M.O.</i></p> <p><i>It is also suggested that classes may also be conducted internally by AAOs/AOs serving in your Office without affecting day-to-day works.</i></p>

				<i>The point may be treated as settled.</i>
31	<u>Shortage of Auditors:-</u> Hectic work on revision of pay in respect of personnel retired after 01.01.2016, around 16000 numbers of corrigendum LPCs has to be initiated. Further equal number of local discharge cases are also to be reviewed for payment. Therefore, Chairman ROC is requested to attach at least 20 Auditors from Sub Offices for three months.	AIDAA(CB) PUNE KANNUR BRANCH	AN-I	<i>The matter may be taken up officially by the Officer-in-charge with proper justification.</i>
32	<u>Grant of Honorarium:-</u> During 2016-17, meager Rs.1000/- (Rupees one thousand only) was granted as honorarium. It is felt an insult to those who are striving very hard to cope up the work with more than 55% shortage of manpower.	AIDAA(CB) PUNE KANNUR BRANCH	AT-CELL	Due to paucity of fund availability honorarium of Rs.1000/- had been paid uniformly to all the staff in Main Office and sub Offices.  Increase of honorarium amount will be considered when fund position improves.
33	<u>Shortage of fund :-</u> Every time when the office bearers of Association met with the In-charge for meeting the essential requirement of office, he is found helpless to provide the required materials due to lack of funds. Therefore, sufficient funds may be	AIDAA(CB) PUNE KANNUR BRANCH	AN-V	<i>For meeting urgent petty expenses IMPREST amount may be used.</i>  <i>Other cases may be referred to CDA Chennai.</i>

	<i>allotted keeping the sanctioned strength of office staff.</i>			
34 & 48	<u>Provision of land for PAO (ORs) &amp; DSC, Kannur:-</u> Agenda Point No.11, minutes of the 51 <sup>st</sup> steering committee meeting of IIIrd level JCM Council of the CGDA Hqrs stated that proposal from CDA Chennai has not been received. Present position may be intimated.	AIDAA(CB) PUNE KANNUR BRANCH	AN-V	Hqrs Office has been briefed about the subject case vide this Office letter NO.AN/V/1673/RSC/VII DT.17/5/2017.
35	<u>Recruitment of Wet Canteen Staff:-</u> Agenda Point No.27, minutes of the 51 <sup>st</sup> steering committee meeting of IIIrd level JCM Council of the CGDA Hqrs. Although CGDA has already given sanction for direct recruitment of staff for wet canteen, the action has still not taken. Chairman ROC is requested to complete the process at the earliest.	AIDAA(CB) PUNE KANNUR BRANCH	AN-I	Mode of Recruitment for the post of Canteen Attendant in DAD as per Recruitment Rules circulated vide Hqrs letter Dt.3/7/2017 is under process.
36	<u>Permission for participating in the Sports events:-</u> The staff appointed on Sports quota may be permitted to participate in the tournament/championship as per the notification issued as and when required.	AIDAA(CB) PUNE KANNUR BRANCH	AN-I	. <i>DASCB Sports events are conducted as per calendar approved by the chairperson DASCB, in addition sports personals are allowed to participate in National level meet as and when requests are received.</i>



37	<u>Scooter stand in Burnachery and Payyambalam Quarters:-</u> (Point No.29, 83 <sup>rd</sup> ROC) Necessary action to build scooter stands may be executed.	AIDAA(CB) PUNE KANNUR BRANCH	AN-V	<i>The work may be included in the AWP meeting.</i>
38	<u>Type I and Type II quarters at Payyambalam:-</u> (Point No.30 & 42 of 83 <sup>rd</sup> ROC). The quarters adjacent to Urasaline school needs urgent repairs	AIDAA(CB) PUNE KANNUR BRANCH	AN-V	<u>As stated by I/c PO(ORs) DSC Kannur.</u>  <i>Action has been taken to include the works at blocks V and VI, in the next special repairs from Army Fund.</i>
39	<u>Provision of Land from Kerala State Govt for DPDOs:-</u> (Point No.31 of 83 <sup>rd</sup> ROC). The following DPDOs are functioning in rented buildings : Kannur, Thrissur, Kottayam, Kollam and Pathanamthitta. A departmental approach with State Government may facilitate to get land for construction of DPDOs in above places.	AIDAA(CB) PUNE KANNUR BRANCH	AN-V	<i>The feasibility of approaching the state Govt. will be considered based on the decision taken regarding introduction of the centralized pension disbursement system in the Department. The DPDO's are likely to be converted as service centres.</i>  <i>A view can be therefore be taken after the firm target dates for CPDS is given.</i>
40	<u>Office bags to ROC members:-</u> (Point No.38 of 83 <sup>rd</sup> ROC). Office bags to ROC members were issued every third year by the Chairman ROC. This may be considered at	AIDAA(CB) PUNE KANNUR BRANCH	AN-II	<i>The matter will be examined and considered subject to availability of funds.</i>

	the earliest. Last issued on 26.07.2013 during 75 <sup>th</sup> ROC.			
41	<u>Updating of volunteer list in website:-</u> The volunteers list for transfer within the organization under CDA Chennai may be published and updated in the website of CDA Chennai.	AIDAA(CB) PUNE KANNUR BRANCH	AN-I	Feasibility of updating of volunteer list in the web site will be explored after examining the pros and cons.
42	<u>Provision of Accommodation for DPDO Kannur from Army Sources:-</u> Presently the DPDO is functioning in a rented building which is away from the Cantonment area. If an accommodation can be provided within the cantonment area from Army sources, the aged pensioners will be benefitted simultaneously from DPDO and DSC.	AIDAA(CB) PUNE KANNUR BRANCH	AN-V	<u>As stated by Officer I/c PAO(ORs) DSC Kannur.</u>  At the initial stage the DCDA-in-charge has approached the DSC Centre for provision of accommodation for the DPDO, Kannur. However, it was informed verbally them that there was no building available for accommodating the DPDO, Kannur.
43	<u>Non-removal of wastage:-</u> MES contractor, after repair works at Payyambalam quarters, dumped all the wastages/garbages in front of a quarter, and the same has not yet been removed even after lot of written complaints to the Local	AIDAA(CB) PUNE KANNUR BRANCH	AN-V	<u>As stated by Officer I/c PAO(ORs) DSC Kannur.</u>  The repair work is still in progress. However, it was assured by the MES authorities that the debris would be removed as and when the work is completed.

	MES and Administrative authorities by the occupant. This caused a major threat from the snakes also. Chairman may direct the MES authorities to clear the wastages and also to provide a security light in the area.			<i>The point may be treated as settled.</i>
44	<p><u>Shortage of staff in PAO</u></p> <p>At present the Auditors strength in this office is only 59. Two Auditors are posted in each Ledger Group. As a result, one Auditor need to take care of more than 2500 soldiers. As compared to other PAOs, this is really on the higher side. Effective measures may be taken on war-footing for posting of more Auditors in PAO DSC Kannur. At least three Auditors are required to be posted in each Ledger Group to maintain the quality of work and smooth functioning of office work</p>	<p><b>AIDAEA(HQ)</b>  <b>KOLKATTA</b>  <b>KANNUR</b>  <b>BRANCH</b></p>	<b>AN-I</b>	<p><i>This Office had earmarked 188 vacancies of staff strength.</i></p> <p><i>It has been observed from the latest JCM level III meeting held at Hqrs Office that vacancies have been already reported to SSC.</i></p> <p><i>Feasibility of Posting of staff to PAO(ORs) DSC Kannur will be considered when dossiers are received from Hqrs Office.</i></p>
45	<p><u>Procurement of new PCs for PAO</u></p> <p>Almost all the computers provided to the Ledger Groups and Sections in this PAO are</p>	<p><b>AIDAEA(HQ)</b>  <b>KOLKATTA</b>  <b>KANNUR</b>  <b>BRANCH</b></p>	<b>EDP</b>	<i>AMC has been concluded locally. These hardware items which has outlived it life can be identified and a service report from AMC Vendor that they are beyond economical repair needs to be enclosed and forwarded</i>

	<p>either non-functional or requires frequent repairs due to its present condition. The computers purchased long back needs condemnation and new system should be purchased in lieu of the same. Old system creates functional difficulty and time consuming in Dolphin operation.</p>			<p>to Main Office alongwith condemnation report. The same would be forwarded to Hqrs Office for replacement.</p>
46 & 28	<p><u>Poor quality of work done at C-1, B-1 &amp; B2 Burnacherry Staff Quarters</u> Our Association is thankful to the Hon'ble CDA for approving Special repairs at Burnacherry DAD quarters. However, on completion of the work it is seen that the quality of work done is not at all satisfactory as leakage still prevails from the roof area. Also the quality of materials used for wiring work is substandard. O/o CDA may kindly take up the issue with MES and give further instructions to get the things set right on top priority.</p>	<p><b>AIDAEA(HQ) KOLKATTA KANNUR BRANCH</b></p>	<p><b>AN-V</b></p>	<p><u>As stated by the Officer-in-charge PAO(ORs) DSC Kannur:</u></p> <p>Roofing work has already been carried out at block B-1, B-2 and C-1. The MES authorities have been informed of the poor quality of work done in the said blocks. The plastering work has recently been carried out at B-2 block which is now ready for occupation.</p>

47.	<p><u>Sub-allotment of office contingency and TA/DA</u></p> <p>Frequent power failures are very common in the rainy season. Some times for the whole day. Therefore, we have to depend generator set very often. However, in the absence of adequate supply of diesel the generator set kept idle affecting the work in PAO. Admin Section pointed out that shortage of funds lead to non-procurement of diesel in time. Similarly, for procurement of even petty items and sanctioning of TA/DA etc deficiency of funds are the main obstacles. M.O may kindly consider sub-allotment of sufficient funds to the PAO to meet the immediate and time bound commitments.</p>	<p><b>AIDAEA(HQ)</b>  <b>KOLKATTA</b>  <b>KANNUR</b>  <b>BRANCH</b></p>	AN-V	<p><i>For immediate need of petty items, IMPREST amount can be utilized.</i></p> <p><i>For other requirements , claims may be forwarded to Main Office for approval of CDA.</i></p> <p><i>Sub allocation of funds to sub-office has been dispensed with.</i></p> <p><i>The point may therefore be treated as settled.</i></p>

48 & 34	<u>Transfer of Land in favour of DAD</u> <i>The land transfer issue is in the lime light for the last few years. Since the matter is presently lying under the consideration of higher authorities of Army, CDA level involvement may be required to get the things done on priority. Hon'ble CDA may kindly take up the issue with higher ups in the Army for early decision..</i>	<b>AIDAEA(HQ) KOLKATTA KANNUR BRANCH</b>	AN-V	<i>The case is lying in the O/o The PDDE Pune. CDA Chennai had briefed to Hqrs Office in this regard vide letter No.AN/V/1673/DSC/VII DT.12/4/2017 to expedite the case.</i>
49	<u>Procurement of new office furniture</u> <i>Majority of the furniture items provided to the staff members are in bad condition. No new furniture has been purchased for the last few years. Providing better infrastructural facilities will boost the morale of the staff members. M.O may kindly consider purchase of new furniture items for the PAO..</i>	<b>AIDAEA(HQ) KOLKATTA KANNUR BRANCH</b>	AN-V	<i>Proposal to procure furniture not received in this Office.</i>

**MAIN ROC**

DT.16/6/2017

**84<sup>th</sup> ROC MEETING**

Venue : CDA Chennai

**MINUTES**

Sl. No	Agenda Points	Points raised by	Section	Remarks of HOO
26	Conducting ROC for one day is difficult for the staff side members coming from different stations. Therefore Chairman ROC may consider to conduct steering committee on the previous day of Main ROC.	AIDAA(CB) PUNE KANNUR BRANCH	AN-II	<i>The request for conducting ROC for two days has been agreed by the chairman ROC.</i>
23	Permission to use own vehicles during LAO Audit, beyond 8 kms may be accorded in order to avoid hardships and to save time. Stations like CWE(AF) TVM, GE(AF) TVM are located at remote places where no public transport system is available.	AIDAA (CB) PUNE Trivandrum BRANCH	AN-III	<i>It has been directed by the chairman ROC to obtain a certificate from the units concerned stating that no unit vehicles has been provided to LAO staffs during Audit in their respective units.</i>

	<p>Also security restrictions are very high on these places as the CWE(AF) TVM is located inside the compound of Southern Air Command TVM where even the IFA staff are allowed to enter into office after clearing retina scanning etc. Sig(AF) TVM is also located at the outskirts of TVM nearby which no stop is available for public transport system due to security reasons. As these offices are in an isolated place, auto drivers normally deny for transport and if agreed they will demand higher rates and return charges also. As such, previous practice of giving permission to travel to these stations on own vehicles in which security pass/stickers are pasted may please be continued.</p>			
7	<p>Admissibility of TA/DA and Mileage allowance to staff on Ty. Duty In the last Financial year the staff who were detailed for</p>	<p>AIDAEA(Hqrs) KOLKATTA CHENNAI BRANCH</p>	<p>AN-III</p>	<p><i>As stated at Sl.No.23.</i></p>



temporary duty to outstations were asked to travel in the class less than their entitled class and advised to use only the guest houses and Govt. accommodations. It may please be clarified whether any specific instructions were issued by the Government regarding austerity measures to be followed. If so a copy of the same may be furnished to allay the concerns of the staff and Officers. Non-availability of sufficient funds for detailing on temporary duty cannot be a reason to suggest the staff to perform journeys on duty in lower than entitled class.

It further submitted that contrary to the provisions under rules governing RMA, staff working in RAO/LAOs are asked to restrict their claims as per public transport fares. In many instances, distance between duty points and points connecting public transport are more therefore, staff on such duty

<p>are forced to engage taxi/auto to reach duty points resulting in avoidable expenditure to the state. It is requested that staff members may be permitted to use own vehicles and claim RMA which practice existed for long.</p>			
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