

82nd ROC MEETING

(Steering Committee)

MINUTES

Dt.29/6/2016

Venue : M.O.CDA Chennai

Sl. No	Agenda Points	Points raised by	Section	Decision taken in Steering Committee
1.	DARC Election of Office Bearers for 2016-17 is due from 16/6/2016.	AIDAA(CB) Pune Chennai Branch	DARC	<i>DARC Office Bearers for the year 2016-17 has been nominated by the Competent Authority and new committee formed.</i>
2	Previously DARC arranged for PICNIC - past two years not arranged.	AIDAA(CB) Pune Chennai Branch	DARC	<i>The New committee will consider the said issue after taking over the charge as DARC Office Bearers.</i>
3	First aid box made available in Group VII section transparently.	AIDAA(CB) Pune Chennai Branch	AN-VII	<i>The First Aid facility is already available in AN-VII section for the use of Officials. Further an transparent first aid box is being made available outside AN-VII section.</i>

4.	Drinking water facilities not available for pensioners in DPDO Office.	AIDAA(CB) Pune Chennai Branch	AN-VII	<p><i>A proposal for installation of RO water plant will be put up to CDA.</i></p> <p><i>Already the issue was discussed in 74th ROC meeting, procurement of wheel chair for pensioners visiting DPDO had been considered. A proposal may be forwarded for consideration by Main Office.</i></p>
5.	<p>(a) Toilet in DPDO Office is not in usable condition for more than a year.</p> <p>(b) Toilet door in 2nd floor near Pay III is in broken condition.</p> <p>(c) Fix hooks for hanging the dress while using the toilet, inside of the door frames.</p>	AIDAA(CB) Pune Chennai Branch	AN-VII	<p><i>(a) The toilet which is not in usable condition may be closed permanently. There are already three toilets in the pension Office which may be used by Officers/staff and pensioners.</i></p> <p><i>(b) The Engineering Authorities have already been instructed to do the needful under maintenance.</i></p> <p><i>(c) The Engineering Authorities will be instructed to carry out the job under maintenance.</i></p>
6. & 17	Flood affected equipments of GYM are not available for usage since 6 months	AIDAA(CB) Pune Chennai Branch	AN-VII	<p><i>Action has already been initiated for repair of equipments and replacement in co-ordination with AO & AAO IFA with OTA Authorities with respect to the equipments issued by OTA. Site inspection has already done by the OTA vendor in the presence of AO & AAO IFA.</i></p> <p><i>Estimation for the said repair work is being obtained from the Authority concerned and may be put up for sanction of the Competent Authority.</i></p>

7.	Since very long time our staff quarters situated in our CDA campus are not utilized and unused position. These quarters may be allotted to our newly recruited staff who are staying outside in private rented houses so as to minimize the loss of revenue through various means such as HRA etc.	AIDAA(CB) Pune Chennai Branch	AN-VII	<i>A proposal will be submitted to the Competent Authority for consideration/decision.</i>
8.	Our CDA already agreed to install 2 AC for each section in 2 nd floor as proposed by our former ACDA. In this connection we use this opportunity to remind our chairman / CDA for the same.	AIDAA(CB) Pune Chennai Branch	Genl Pt.	<i>To be requested with CDA by ROC members in the meeting.</i>
9	One more parking area for cars may be constructed.	AIDAA(CB) Pune Chennai Branch	AN-VII	<i>This Office have 4 two wheelers/four wheeler parking sheds. A proposal for constructing additional shed for parking cars behind EDP section will be sent to Hqrs Office subject to availability of funds.</i>
10	More than 80 staff member may report to CDA Chennai in future. Why don't we construct some more accommodation in Nandabakkam Residential area.	AIDAA(CB) Pune Chennai Branch	AN-V	<i>Admin approval awaited from Hqrs Office.</i>
11.	<u>Provision of replacement for task holders posted out</u>	AIDAA(CB) Pune	AN-I	<i>Will be considered/provided when administratively feasible.</i>

	As per new transfer order(Admin Order No.44 Dt.15/6/2016) two staff members have been posted out from pay section whereas no replacement has been issued in their place. We request our Chairman to provide sufficient staff prior to implementation of forthcoming Pay commission.	Chennai Branch		
12	Issue of Calculator for sections dealing with bills such as E section, stores & pay section.	AIDAA(CB) Pune Chennai Branch	R	<i>A circular Dt.23/6/16 from R section has been issued in this regard. Necessary action will be taken after ascertaining the requirements of calculators from the respective sections of Main Office.</i>
13	The action taken report on the points raised during the 81 st ROC meeting held at Chennai may be presented at the outset.	AIDA EA (Hqrs) Kolkatta Chennai Branch	AN-II	<i><u>Shifting of Zonal Office</u> : As directed vide 81st ROC meeting. The outcome of the discussion held with CE(NW) Kochi will be examined on receipt of the same from I n-charge of PAO(ORs) DSC Kannur and SAO I/c of AAO(A) Kochi. <u>(ii) Transfer of Defence land to DAD</u> It was discussed by CDA Chennai over phone with DEO SC on 16/2/2016 for doing the needful. The said issue will be pursued further in liaison with commandant concerned. A fresh proposal may be resubmitted by DCDA I/c Kannur.</i>
14	<u>Shifiting of sections in second floor to ground floor</u>	AIDA EA (Hqrs) Kolkatta	AN-VII	<i>It has been decided after the approval of the Competent Authority through a Board of Officers to shift EDP to first floor, a safety measures as</i>

	<p>There was a demand from AIDAAEA(Hqrs) Kolkatta Branch Chennai to shift the Audit sections in 2nd floor to Ground floor as most of the staff working in those sections were elderly and were finding it difficult to climb 2 floors. Now there is a move from Admin to shift the present EDP centre to first floor which will be giving sufficient space to accommodate pay section to ground floor. The pay section is now positioned in two different places in second floor and by shifting to ground floor all the groups in pay section can be brought in one place. The Administration may consider this aspect positively.</p>	<p>Chennai Branch</p>		<p><i>per the instructions of Hqrs Office in order to avoid reoccurrence of flood like situation .. As a temporary measure the store section has been positioned in IT Lab. The Board has approved that after completion of the process of EDP Section shifting to the store section in first floor, the store section will be shifted from IT Lab to the EDP section in ground floor as approved by the Board. The space required to position the entire pay section to the ground floor(present EDP section) will be taken up for consideration after repositioning the store section.</i></p> <p><i>As discussed a compliant register will be maintained in AN-VII section for noting down of complaints, if any w.r.t. house keeping in the respective sections , to enable AN-VII to sort out the same at the earliest.</i></p>
15	<p><u>Safety living in DAD Residential quarters Nandambakkam</u></p> <p>It is reported from the residents of the DAD Residential Quarters Nandambakkam that a lot of venomous reptiles are doing the round in the quarters. As this will</p>	<p>AIDAAEA (Hqrs) Kolkatta Chennai Branch</p>	AN-VII	<p><i>Necessary action will be taken up with Cantonment Authorities to sort out the issue.</i></p>

	affect the safety of the staff and their families, it is a thing to be looked into immediately. Therefore concerted efforts are to be taken to clear the bushes by which the movements of the reptiles will be restricted. It is also necessary to periodically clear all the bushes and ensure safe and peaceful living for staff and families.			
16	Accommodation for AIDAEA(Hqrs) Kolkatta Branch Chennai.	AIDAEA (Hqrs) Kolkatta Chennai Branch	AN-VII	<i>The Competent Authority has already instructed that Room No.21 in the first floor to be shared by both the Association. However a suitable separate room of Kolkata Association will be identified with the approval of Competent Authority when feasible..</i>
17 & 6	<u>Functioning of Gymnasium</u> The functioning of Gymnasium has been stopped since December 2015 floods. No efforts seem to have been taken to resume the same. As its seven months since the floods, immediate action may be taken for resumption of the function of GYM. Incidentally the restriction of timing for usage of Gymnasium for male staff (timing after Office	AIDAEA (Hqrs) Kolkatta Chennai Branch	AN-VII	<i>As stated at SLNo.6..</i>

	<p>hours) ha virtually ended up none of the male staff are able to use the GYM. It is requested to consider the relaxation of time as it was earlier from 5.00 pm to 5.45 pm so that male staff also can use it.</p>			
18	<p><u>Parking space for the motorcycles in Main Office</u></p> <p>As the number of vehicles used by staff members have increased there is a necessity to provide space for them. In addition the women staff finding it difficult to take out their vehicles due to non availability of moving space in the parking lot. Earlier this point was discussed in the ROC to provide extra moving space to take a convenient right turn in the south west corner of the building for 4 wheelers and suggesting the parking of 4 wheelers in the rear side of the main building. Action may be initiated to sort out his</p>	<p>AIDAEA (Hqrs) Kolkatta Chennai Branch</p>	AN-VII	<p>This Office have 4 parking sheds. Adequate space is not available for further parking area.</p>

	issued as it is causing much loss to the 4 wheelers in the event of any scratch etc.			
19	<p><u>Grant of HRA for transfer in staff and new recruits</u></p> <p>A practice of insisting the staff either on transfer or on recruitment to apply for quarters is being followed. Since the AN-VII section is allotting the quarters to the staff those who are applied for quarters will be very much aware of the availability or otherwise vacant position. As such withholding of HRA for issue of non-availability certificate by the AN-VII could be avoided. It is requested not to withhold the HRA for want of NAC in the event of non vacancy of the residential accommodation in the DAD quarters. This will avoid personal and official correspondence.</p>	<p>AIDAEA (Hqrs) Kolkatta Chennai Branch</p>	AN-VII	<p>A circular has already been issued for issue of NAC and allotment of quarters based on the rule position of FRSR and DAD pool Accommodation. Formation of a Quartering Committee is also under process to finalize the allotment and NAC. Vacant/available of quarters will only be known after receipt of necessary OVR from BSO office which is received only after completion of necessary formalities and in some cases it is received after one or two months. NAC is a mandatory requirement to claim the HRA as per HRA rules of FRSR. As and when the OVRs received with reference to availability of quarters, applications received are consolidated and submitted to the Competent Authority for consideration of issue of NAC.</p>
20	Repatriation to one of the three choice stations on completion of	<p>AIDAA(CB) Pune</p>	AN-I	<p><i>Wellington is a tenure station and not a hard station as per Hqrs transfer policy. Transfer of</i></p>

	<p>hard tenure service at state Expense before the end of academic session which was not adhered to resulting in difficulty and stress to Officers/staff. The following affected cases are brought to your notice.</p> <p>(a) Shri.V.K.Mohandas,clerk (b) Smt.Ajitha Suresh, SA (c) Smt.Mary ANitha Ray,SA (d) Smt.Divyamol,Clerk</p>	Wellington Branch		<i>the individuals will be considered when administratively feasible. Action in hand.</i>
21	<p>Due to decentralization of transfer up to AAOs the half yearly requests for transfer is not being reflected in the HYE list published by CGDA. Transfer requests of Officers/staff alerted on account of command seniority who have completed the prescribed tenure at hard tenure stations if not considered by Hqrs are in turn not being considered by the concerned CDAs stating that the concerned Officer/Staff has been alerted by Hqrs resulting in difficulty and stress of the</p>	AIDAA(CB) Pune Wellington Branch	AN-I	<i>Transfer requests within the CDAs powers have not been forwarded to Hqrs Office hence the same does not appear in CGDA website. AAOs whose case could not be considered in the current year have been intimated to the concerned AAOs.</i>

	Office/staff.			
22	Due to promotion policy of Hqrs Office. Officers who are covered under DPC serving in Hard Tenure stations are neither accorded timely promotion nor repatriation to one of the choice station submitted by the Officer which was not adhered to resulting in difficulty and stress to Officers	AIDAA(CB) Pune Wellington Branch	AN-I	<i>Being Hqrs policy , may be taken up at JCM -III level.</i>
23	Inadequate medical facilities at Wellington station. Necessary action may be taken to provide medical facilities and treatment in military hospital as special case since nearest clinic is in Coonor and nearest hospital in Ooty which are inaccessible due to hilly terrain and heavy traffic at times of emergency.	AIDAA(CB) Pune Wellington Branch	Genl Point	<i>To enable Main Office to take up the issue with Aruvankadu Factory for extending the facilities to DAD on exceptional circumstances it is requested the In-charge of PAO MRC Wellington to give a detailed report stating the pros and cons of the said issue to enable Main Office to take up the matter with commandant concerned. .</i>
24	Provision of car parking space in DAD Quarters inside the vacant space adjacent to the DAD Guest House.	AIDAA(CB) Pune Wellington Branch	AN-V	<i>On receipt of proposal the same may be put up to CDA for directions.</i>
25	Allotment of Guest House at Singarathoppu up to AAOs ,AOs & SAOs also. It is pointed out that Smt.Jyothi Suresh and Smt.Mala	AIDAA(CB) Pune Wellington Branch	AN-VII	<i>It will be ensured that the instructions laid down vide M.O. letter Dt.12/9/2014 will be strictly adhered to.</i>

	<p>Chary SA from CDA Chennai was allotted Guest House during their temporary duty to Wellington. When this was made to the above persons then it should also be provided to all the staff of PAO(ORs) MRC & the sub-offices in Wellington also. It is not understood as to the criteria for allotment of guest house has been decided by M.O. please to M.O. letter No.AN/11/102/78TH ROC Dt.18/12/2014 wherein Main Office instruction Dt.12/9/2014 on allotment of DAD Guest House Wellington has already been issued. In spite of the above allotment of DAD Guest House when requested in writing by one of the AAOs was denied without a written reply.</p>			<p><i>Further it is suggested that existing DAD Quarters (2 Nos.) which are under repairs and kept vacant may be taken up with MES Authorities for undertaking repair works and thereby proposal for converting the same as DAD Guest house accommodation may be sent to Main Office for examination and consideration if feasible.</i></p>
26	<p>Outsourcing of wet canteen and providing quality food in the wet canteen. At present there is no proper cook for preparation of food and the wet canteen is let with only one washer boy currently preparing food who is due for</p>	<p>AIDAA(CB) Pune Wellington Branch</p>	<p>AN-V</p>	<p><i>Sanction for appointment of staff to wet canteen has been received from Hqrs Office. Further progress may be awaited.</i></p> <p><i>On receipt of proposal the case may be considered.</i></p>

	retirement in 2016.			
27	Provision of essential small units shops selling vegetables provisions milk singarathoppu DAD quarters. Consider re-appropriation of Type A quarters at Singarathoppu for this purpose	AIDAA(CB) Pune Wellington Branch	AN-V	<i>If the proposal is as per scale of Accommodation 2009 the same may sent to Main Office.</i>
28	Provision for DAD Community Hall Welfare Centre	AIDAA(CB) Pune Wellington Branch	AN-V	<i>If the proposal is as per scale of Accommodation 2009 the same may sent to Main Office.</i>
29	Proposal for Synchronization of Office timings of LAO(A) Wellington and AAO BSO Wellington with that of PAO(ORs) MRC Wellington.	AIDAA(CB) Pune Wellington Branch	AN-I	<i>The Offices stated are functionally different. Hence the existing system will continue.</i> <i>Discussed and dropped.</i>
30	Re-consideration of policy issued by Hqrs regarding treating of Aruvankadu as Hard station and Wellington as tenure station since the Offices are located in within a distance of 3 kms.	AIDAA(CB) Pune Wellington Branch	AN-I	<i>Being Hqrs Policy, may be taken up at JCM-III level. This Office has already requested Hqrs Office in this regard during publication of Transfer policy.</i>
31	Pt.II order in notifying leave details based on MLS in r/o staff up to AAOs are not received from Main Office. The same may be made available to check correctness of leave particulars of	AIDAA(CB) Pune Wellington Branch	AN-IV	<i>The subject work is under progress in consultation with EDP section of Main Office.</i>

	staff.			
32	Annual verification of service book by the Officers and staffs of Wellington not being facilitated. The same may please be allowed with immediate effect.	AIDAA(CB) Pune Wellington Branch	AN-IV	<i>Service books was last sent to PAO MRC Wellington during September 2013. Feasibility of the same will be examined subject to availability of funds under TADA head. Proposal will be put up to Competent Authority for approval.</i>
33	Posting of MTS at LAO(A) Wellington in place of Shri.M.Prabhu MTS posted out to CDA Chennai and Smt.Meera MTS who proceeded on superannuation from PAO(ORs) MRC Wellington	AIDAA(CB) Pune Wellington Branch	AN-I	<i>Will be considered when administratively feasible.</i>
34	<u>Joint Consultative Machinery (Chapter-13)</u> : The Govt. provides for a JCM for joint consultation between the Central Govt. and its employees for promoting harmonious relation and securing optimum level of co-operation between the Central Govt. and its employees in matters of common concern. The objective is to increase the efficiency of public services alongwith the well-being of employee. But by seeing the minutes of the 81 st ROC, the meaning of conducting ROC is lost and most of the cases are dropped	AIDAA(CB) Pune Kannur Branch	AN-II	<i>The points related to admin matters which are not in the purview of ROC has been discussed and dropped and hence reflected in the minutes,</i>

	stating Admin matters and other points are discussed and dropped. Whatever points are taken for ROC, are for the common concern and welfare of the Officers and staff of this office, Chairman ROC is therefore requested to look into the matter and whatever points discussed should be reflected in the minutes.			
35	<u>Action taken on points discussed earlier:</u> It was suggested many time in ROC that the action taken on the points discussed in the previous ROC should be reflected on the minutes of the current ROC.	AIDAA(CB) Pune Kannur Branch	AN-II	<i>As stated at SL.No.13.</i>
36	<u>Opening of AAO GE (Independent), Kannur:</u> AGE office, Kannur has been upgraded to the status of AGE (Independent), Kannur. For the new set up, Accounts Office is authorized as per existing orders. Whereas a permanent Accounts Office has not been sanctioned to the new AGE (Independent) Office. Instead, the Accounts Officer is attached temporarily to	AIDAA(CB) Pune Kannur Branch	AN-V	<i>Matter already taken up with Hqrs Office. Sanction awaited. Reminder in this regard is being sent to Hqrs Office.</i>

	<p>the office from AO (INS ZAMORIN) Project Office, Ezhimala, without any supporting staff. Recently, it is learned from CGDA website that one AAO AGE (I) Tawang has been opened for AGE (I) Tawang under CDA Guwahati. Therefore, Chairman ROC is requested to take-up the case with HQrs office to open a AAO AGE(I), Kannur on the same way.</p>			
37 & 48	<p><u>Repair works of DAD Quarters at Burnasserry</u>: The roof repair works on DAD residential quarters has already been completed. The leakage from the roof is not yet rectified and thereby causing a loss of Rs.8 lakh of sanctioned Govt. money. This happened due to the lack of monitoring system of work in DAD. Therefore, it is suggested that there ought to be a monitoring system on works carried out by MES authorities and a completion certificate should be issued on completion. This point was also discussed in 81st ROC that</p>	<p>AIDAA(CB) Pune Kannur Branch</p>	AN-V	<p><i>Main ROC</i></p>

	<p>instead of temporary measures like putting Galvanised sheet would have been more beneficial. On the other hands, the occupants of four (B-2/1, B-2/2, B-2/3, B-2/4) type II quarters in Burnasserry were evacuated due to such bad condition of roof that once the occupants narrowly escaped. And Instead of completing the actual repairs, the MES authorities continued with their allotted roof works (Doctor fixit). Those four Quarters are still vacant and yet to be attended.</p>			
38 & 52	<p><u>Data Entry of DO2 batches</u>: Data entry of DO2 batches has now been discontinued due to the termination of contract. Due to this, observation/complaints and letter on RTI has increased tremendously. More than 3 lakhs DO2 has been audited and waiting to be fed in to the computer. The indefinite delay may cause severe problems in this office as well as among PBORs/JCOs as the Pay and Allowances are adjusted based on</p>	<p>AIDAA(CB) Pune Kannur Branch</p>	AT-Cell	Main ROC.

	the DO2s. Chairman ROC is requested to take immediate action for speedy settlement of the issue..			
39	<p><u>Issue of Calculators:-</u> The Chairman steering committee of 81st ROC has agreed to procure the calculators locally during Sep 2015. But due to incomplete minutes of 81st ROC, the calculators could not be procured. In this regards it is stated that in spite of shortage of staff, this office is one of the best with respect to all the works pertaining to PBORs/JCOs and also on the number of pending DO2 rejections. There won't be any PAO with sufficient staff strength that is better than this PAO. This is because of the combined efforts of AAOs and Auditors of this office. As such the Admin authorities should ensure that while demanding efficient works, better working conditions with all logistics support should also be provided to the staff.</p>	<p>AIDAA(CB) Pune Kannur Branch</p>	R	<p><i>Proposal may be sent to R Section of Main Office in brief.</i></p>

40	<u>Issue of Payment to the Contract Labourers:</u> The Contract Laborers of this office has not been paid their salaries for the last four months. The same may be expedited at the earliest.	AIDAA(CB) Pune Kannur Branch	AN-V	<i>Bills upto March 2016 were cleared. Bill for the month of April 2016 not yet received.</i>
41	<u>Grant of Special Casual Leave for Local Body Election :</u> Grant of Special Casual Leave may be considered for Local body/Panchayat Election since many staff from adjacent districts are to take Casual leave/EL to cast their vote.	AIDAA(CB) Pune Kannur Branch	AN-IV	<i>Not admissible as per DOPT OM No.12/4/86- JCA Dt.9/3/1987.</i> <i>Discussed and dropped.</i>
42	<u>Issue of Hot weather establishment :-</u> Hot weather establishments are not issued to this PAO for many years. The same may be issued at the earliest.	AIDAA(CB) Pune Kannur Branch	AN-V	<i>Proposal not received in this Office.</i>
43	<u>Periodicity of conducting ROC :-</u> ROC is required to be conducted at the interval of three months. Whereas the same has not been conducted for last nine months. Last ROC (81 st) was conducted in the month of Sep 2015. Chairman ROC may look into the matter.	AIDAA(CB) Pune Kannur Branch	AN-II	<i>Due to Paucity of funds availability the ROC meetings for last two Quarter ending could not be conducted.</i> <i>Efforts are on to conduct ROC at regular intervals.</i>

44	<p><u>Posting of one MTS to DPDO Kannur :-</u> One MTS staff may be posted to DPDO Kannur for their smooth functioning of the office. DPDO Kannur letter No.DPDO/KNR/OFFICE EQUIPMENT/CORR dated 06.04.2016 regarding proposal for sanction of Competent Authority for provision of MTS is also relevant.</p>	<p>AIDAA(CB) Pune Kannur Branch</p>	AN-I	<p><i>Will be considered when administratively feasible.</i></p>
45 57	<p><u>Fitting of wall mounted fan :-</u> Sufficient wall mounted fan may be fitted in this office as existing ceiling fans are not sufficient.</p>	<p>AIDAA(CB) Pune Kannur Branch</p>	AN-V	<p><i>Action may be initiated by PAO(ORs) DSC Kannur.</i></p>
46	<p><u>Rewiring of entire office:-</u> The present wiring of our office is very old and is not supporting the heavy power usage. Due to this frequent power failures are reported. The only solution is re-wiring of entire office.</p>	<p>AIDAEA (HQ) Kolkata Kannur Branch</p>	AN-V	<p><i>Action may be initiated by PAO(ORs) DSC Kannur. It is directed that the minutes of AWP may henceforth be sent to Main Office.</i></p>
47	<p><u>Special repairs of Block-I and II of staff quarters, Payyambalam:-</u> The block-I and II of staff quarters at Payyambalam is vacated by MES authorities for special repairs. Due to this there</p>	<p>AIDAEA (HQ) Kolkata Kannur Branch</p>	AN-V	<p><i>Action may be initiated by PAO(ORs) DSC Kannur.</i></p>

	is acute shortage of quarters for the newly appointed auditors/clerks. The repair work is going very slow and it will take another five or six months for completion. Many of the newly appointed auditors are staying at hostels paying heavy rent.			
48 & 37	<u>Vacation of B-II block at DAD quarters Burnassery:-</u> The roofing of B-II block has fallen before eight months. The MES authorities has reported 'unsafe' for further stay in this block and then occupants were compulsorily vacated. But the repair work of this block is not even started now. The govt. is losing revenue and moreover there is acute shortage of Type-II quarters for the newly appointed auditors/clerks.	AIDAEA (HQ) Kolkata Kannur Branch	AN-V	<i>Main ROC.</i>
49	<u>Special repairs to block-V and VI of staff quarters at Payyambalam:-</u> The special repairs of block-III and IV of staff quarters at Payyambalam is also in a very bad condition. We came to know that there is no	AIDAEA (HQ) Kolkata Kannur Branch	AN-V	<i>Action to be taken by PAO(ORs) DSC Kannur.</i>

	proposal for special repairs for these two blocks. We request the Main Office to liaise with local Army authorities for considering this proposal.			
50	<u>Leakage of office building:-</u> The roof of admin block has been changed from Mangalore tiles to galvanized sheets. Hence there is no chance of leakage. The roof of all other blocks of office building are covered with Mangalore tile and there is heavy leakage during rainy season. The only solution is roofing all these blocks with galvanized sheets in place of Mangalore tiles.	AIDAEA (HQ) Kolkata Kannur Branch	AN-V	<i>In-charge PAO(ORs) DSC Kannur to monitor the progress.</i>
51	<u>Transfer of Defence land for construction of office building and residential accommodation:-</u> The office building and residential building at Kannur is in a worse condition. The only solution is construction of new office building and residential accommodation from DAD funds. The local Army	AIDAEA (HQ) Kolkata Kannur Branch	AN-V	<i>Main ROC.</i>

	<p>authorities are always reluctant to transfer land in favour of DAD. We have raised this point in a number of ROC meetings. We request the Hon'ble Chairman ROC to personally liaise with the HQ/Area/Command level officers for speedy settlement of this long pending issue.</p>			
52 & 38	<p><u>Termination of Data Entry Contract</u>:-There is not a single DEO posted at our EDP section. The data entry of DOii records are carried out through data entry contract. Recently Main Office has terminated this contract. About 3 lakh DOii data are pending for entry at our EDP section. All these records have financial aspect which will seriously affect the pay and allowances of DSC jawans. The DSC platoons are attached to Army/Navy/Air Force units. The soft copy of DOii records are coming only from platoons attached to Army units. The soft copy of is not coming from DSC platoons attached to Navy/Air Force units.</p>	<p>AIDAEA (HQ) Kolkata Kannur Branch</p>	AT-Cell	Main ROC.

	<p>The DSC is not an independent corp. Hence a number of platoons are forwarding hard copy of DOii records only. So immediate termination of Data Entry Contract will definitely affect the allowances of DSC jawans. We request the Hon'ble Chairman ROC to accord permission to continue Data Entry Contract for another five or six months.</p>			
53	<p><u>Reduction of conservancy staff:-</u> The number of conservancy staff has been reduced from 10 to 8 in the newly concluded conservancy contract. Two MTS staff has been promoted to clerk also. Hence the conservancy staff are overburdened with workload. This PAO is dealing the IRLA and other related records of more than 60000 jawans. We request the Main Office to increase the number of conservancy staff.</p>	<p>AIDAEA (HQ) Kolkata Kannur Branch</p>	AN-V	<p><i>Subject to availability of funds. Proposal may be considered.</i></p>
54	<p><u>Allotment under Office contingency and TA/DA:-</u> This</p>	<p>AIDAEA (HQ)</p>	AN-V	<p><i>Matter is under consideration. It is submitted that all pending bills from Feb'16 in r/o all sub</i></p>

	PAO has not received sub allotment under office contingency/TA/DA till date. This will seriously affect the day to day functioning of the office. In the past years the allotment under office contingency was not increased. The payment for conservancy contract is also met from this allotment. This PAO is the biggest office under CDA Chennai and running of this office with this allotment is very difficult.	Kolkata Kannur Branch		<i>offices are being cleared by Main Office with BE for 2016-2017.</i>
55	<u>Auction of old furniture:-</u> A number of old furnitures are dumped near Admin section. Necessary formalities for auction of these furnitures should be taken at the earliest..	AIDA EA (HQ) Kolkata Kannur Branch	AN-V	<i>In-charge PAO(ORs) DSC Kannur may take necessary action.</i>
56	<u>Parking facility for staff:-</u> Majority of our staff has two wheelers and four wheelers. There is no adequate parking facility. The place near AO's cabin can be used for two wheeler parking. The parking place in the front side is also in a worse condition. The roof	AIDA EA (HQ) Kolkata Kannur Branch	AN-V	<i>In-charge PAO(ORs) DSC Kannur may take necessary action.</i>

	of this parking shed can fall at any time.			
57 & 45	<u>Provision of new fans in all sections:-</u> The fans in all sections are very old and is not working properly. The only solution is changing of all these fans. Since this is an Army building the local admin has to discuss with MES for procurement of new fans for all sections.	AIDAEA (HQ) Kolkata Kannur Branch	AN-V	<i>In-charge PAO(ORs) DSC Kannur may take action.</i>
58	<u>Honorarium to staff:-</u> This PAO is facing acute shortage of staff. In spite of this shortage this PAO is one of the best PAOs in Defence Accounts Deptt. The staff are working with utmost dedication and hard work. Payment of honorarium will boost their morale further. We request Chairman ROC to consider this request favourably.	AIDAEA (HQ) Kolkata Kannur Branch	AT-Cell	<i>Proposal for Honorarium not received in this Office.</i>
59	<u>Provision of LED TV at DARC hall:-</u> The TV placed at DARC hall is not working and beyond repair. We request Main Office to provide one LED TV at DARC hall.	AIDAEA (HQ) Kolkata Kannur Branch	AN-V	<i>Proposal may be forwarded for consideration of Main Office.</i>
60	Provision to grant permissions for taking loans co-operative society	AIDAA Pune	AN-III	<i>The point has been already discussed in 80th ROC meeting. It is reiterated that as per O/o The CDA</i>

	and effect table recovery thereof . In 73 rd ROC meeting held at Main Office it was decided to issue conditional salary certificate for taking loan from Defence co-operative society and recoveries on this account are made by the BOO. Now having come to know that for this purpose permission from MO is required. Kindly examine the Issue.	TVM Branch		<i>Chennai letter No.AN/111/4154/Gen Dt.4/5/2007 pay certificate is required to be issued by SAO(AN/pay). Since P&A are paid by ZO(AAO) TVM in r/o staff/Officers of Kerala areas the details of pay is checked by any Officer at ZO(AAO) TVM (instead of enclosing pay slip) and further the certificate is issued by SAO(AN/Pay) M.O. The checking and issue of pay certificates are different aspects.</i>
61	Issue of pension certificate(Book) to pensioners. It is proposed to supply good quality pension books with at least 20 pages for issue to pensioners and family pensioners as at present no pension books are available.	AIDAA Pune TVM Branch	Pension Cell Main Office	<i>The proposal could not be followed up last year due to acute shortage of funds. The same will be taken up in this financial year to ascertain the requirements of books from all the DPDOs and further action to procure and supply the same.</i>
62	A proposal for hiring of one casual labour in DPDO Trivandrum. There is heavy rush of pensioners/family pensioners for the on going most imperative work viz.Registration of Adhaar based jeevan pramaan and Digital Life certificate generation. In addition to this pensioners are also visiting for enquiries,first pension, LTA claims and various	AIDAA Pune TVM Branch	AN-V	<u>As stated by I/c, Area Accounts Office (DPD) TVM</u> : One casual labourer and one MTS are there in DPDO Trivandrum. <i>Additional support of one more casual labourer is given by ZO(DPD) TVM for two hours daily for completion of OROP w.e.f. January 2016 onwards to till date.</i> <i>No further action required in this matter.</i>

	<p>other revisions and clarifications. At present there is only one casual labour for the Office. Very aged pensioners requires the assistance to move around in the Office for registration purpose and for their own personal needs. Their frequent usage of Rest rooms also requires cleaning at intervals to maintain cleanliness. Considering the heavy rush and increasing of work in Office, it is proposed to hire one more casual labour for the smooth functioning. At present this Office has only one MTS who is on the average of retirement. More over casual employee attached to this Office is not literate enough to help staff members in the file retrieval.</p>			
63	<p>Proposal for partition in pensioners hall. The toilet for pensioners (ladies and gents) constructed conveniently for the usage by aged pensioners are having entrance from the pensioners hall. Due to frequent usage of the toilets results in foul smell spreading and</p>	<p>AIDAA Pune TVM Branch</p>	<p>AN-V</p>	<p><u>As stated by In-charge of Area Accounts Office (DPD) TVM</u> : Proposal already sent to GE(A) TVM and action is under progress.</p>

	<p>this causes inconvenience to the working atmosphere. Hence it is requested that a particular(full) be sanctioned to rectify the present situation.</p>			
64	<p>Proposal for replacement of batteries of centralized UPS sent vide letter DPDO/QLN/EDP/UPS dt.20/8/2015 and subsequently taken up the matter with main Office (EDP) vide DPDO Kollam letter of even Nos. Dt.30/8/15,8/10/15,4/12/15, 26/2/2015.</p>	<p>AIDAA Pune TVM Branch (Kollam point)</p>	EDP	<p><i>A consolidated proposal for replacement of batteries for UPS for all DPDOs will be put up to the Competent Authority as BE for the current year is received recently. During previous year the same could not be proposed for replacement as IT funds were ceased due to 22% cut imposed in IT budget.</i></p>
65	<p>Proposal for renewal of cable TV subscription sent vide PDO/QLN/AN/120/General Dt.12/2/16. Sanction is not accorded due to paucity of fund. Subsequently this Office has gain intimated Main Office for reconsider the case for the financial year 2016-17. However no reply has been received.</p>	<p>AIDAA Pune TVM Branch (kollam point)</p>	AN-V	<p><i>Proposal not submitted by DPDO Kollam. It has been confirmed by DPDO Kollam will be considered as and when received in Main Office.</i></p>

Dt.29/6/2016

MAIN ROC**82nd ROC MEETING****MINUTES**

Point No.	Agenda Points	Points raised by	Decision taken
37 & 48	<u>Repair works of DAD Quarters at Burnasserry:</u> The roof repair works on DAD residential quarters has already been completed. The leakage from the roof is not yet rectified and thereby causing a loss of Rs.8 lakh of sanctioned Govt. money. This happened due to the lack of monitoring system of work in DAD. Therefore, it is suggested that there ought to be a monitoring system on works carried out by MES authorities and a completion certificate	AI DAA(CB) Pune Kannur Branch & AI DAEA (HQ) Kolkata Kannur Branch	<i>Sanction of Competent Authority had been already accorded to the tune of Rs.9.35 lakhs for special repairs to roof and internal wiring of Block No.C II and C III. Vide AN/V/1673/DSC/VIII Dt.31/8/2015. Chairman ROC directed DCDA I/c Kannur to liaise with AOGE concerned to sort out the said issues.</i>

	<p>should be issued on completion. This point was also discussed in 81st ROC that instead of temporary measures like putting Galvanised sheet would have been more beneficial. On the other hands, the occupants of four (B-2/1, B-2/2, B-2/3, B-2/4) type II quarters in Burnasserry were evacuated due to such bad condition of roof that once the occupants narrowly escaped. And Instead of completing the actual repairs, the MES authorities continued with their allotted roof works (Doctor fixit). Those four Quarters are still vacant and yet to be attended.</p>		
38 & 52	<p><u>Data Entry of DO2 batches:</u> Data entry of DO2 batches has now been discontinued due to the termination of contract. Due to this, observation/complaints and letter on RTI has increased tremendously. More than 3 lakhs DO2 has been audited and</p>	<p>AI DAA(CB) Pune Kannur Branch & AI DAEA (HQ) Kolkata</p>	<p><i>Administrative matter.</i></p> <p><i>Discussed and dropped.</i></p>

	waiting to be fed in to the computer. The indefinite delay may cause severe problems in this office as well as among PBORs/JCOs as the Pay and Allowances are adjusted based on the DO2s. Chairman ROC is requested to take immediate action for speedy settlement of the issue..	Kannur Branch	
48	<u>Vacation of B-II block at DAD quarters Burnassery:-</u> The roofing of B-II block has fallen before eight months. The MES authorities has reported 'unsafe' for further stay in this block and then occupants were compulsorily vacated. But the repair work of this block is not even started now. The govt. is losing revenue and moreover there is acute shortage of Type-II quarters for the newly appointed auditors/clerks.	AI DAEA (HQ) Kolkata Kannur Branch	<i>Chairman ROC directed DCDA I/c Kannur to liaise with AOGE concerned to sort out the said issues.</i>

51	<p><u>Transfer of Defence land for construction of office building and residential accommodation:-</u> The office building and residential building at Kannur is in a worse condition. The only solution is construction of new office building and residential accommodation from DAD funds. The local Army authorities are always reluctant to transfer land in favour of DAD. We have raised this point in a number of ROC meetings. We request the Hon'ble Chairman ROC to personally liaise with the HQ/Area/Command level officers for speedy settlement of this long pending issue.</p>	<p>AIDAEA (HQ) Kolkata Kannur Branch</p>	<p><i>It was discussed by CDA Chennai over phone with DEO SC on 16/2/2016 for doing the needful. The said issue will be pursued further in liaison with commandant concerned.</i></p>
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