

81st ROC MEETING**(Steering Committee)****MINUTES****Dt.3/9/2015****Venue : M.O.CDA Chennai**

Sl. No	Agenda Points	Points raised by	Section	Decision taken
1.	Appointment of Lady Officer for ladies grievances and referral harassment cell in place of Addl.CDA madam Jane Prasad who was earlier in charge and transferred out recently. The specific name board placed outside of R section indicating the name of the Officer appointed has not been changed till now.	AIDAA(CB) PUNE CHENNAI BRANCH	AN-I	<i>Name has been already placed.</i> <i>Point dropped.</i>
2.	Placement of wash basin nearby by Admin Section as done nearby R section is requested.	AIDAA(CB) PUNE CHENNAI BRANCH	AN-VII	<i>CDA has ordered for necessary action.</i> <i>Point dropped.</i>
3.	Many youngsters gents employees are now working in CDA Chennai. It is requested to allot specific time tune for them	AIDAA(CB) PUNE CHENNAI BRANCH	AN-VII	<i>The Gym will be opened from morning 8 am to 9.15 am and 5.45 pm to 6.45 pm for gents.</i> <i>Point settled.</i>

	to use gym facility as done for lady staff members.			
4.	Adalats are being conducted regularly at various places by our Office. It has been represented by the staff members that those who are working in the connected sections like ZO(DPD) & DPDO and having knowledge and experience are not selected to participate and work in the Adalats. It is requested that this point may be taken note of in the forthcoming Adalat for speedy clearance action.	AIDAA(CB) PUNE CHENNAI BRANCH	ZO (DPD)	<i>Matter being administrative point.</i> <i>Discussed/Dropped.</i>
5.	Consideration of placement of CCTV cameras or posting of extra security staff in DAD quarters at Nandambakkam to avoid theft and illegal activities.	AIDAA(CB) PUNE CHENNAI BRANCH	AN- VII	<i>CDA has ordered to examine the feasibility.</i>
6.	Request to wet canteen for sale & supply of sweets/snacks on salary day/festivals like Diwali etc for the benefit of staff as was done earlier.	AIDAA(CB) PUNE CHENNAI BRANCH	AN- VII	<i>The same will be informed to the canteen contractor.</i>

7.	<p><u>Nomination of a Liason Officer & formation of special cell :</u></p> <p>It may kindly be clarified whether any LIASON OFFICER has been nominated and special cell at this Office to ensure due compliance of order's of Reservation issued from time to time in favour of SC's and ST's of the grievances of the staff of these classes.</p>	<p>AIDAA(CB) PUNE CHENNAI BRANCH</p>	<p>AN-I</p>	<p><i>Smt.Rupa Venkataraman ,IDAS , DCDA has already been nominated as "LIASION OFFICER" for SC/ST. Circular to this effect has already been issued vide circular No.AN/II/02/Nomination/Appointments Dt.1/7/2015 and also reflected in CDA Chennai Official website.</i></p> <p><i>Point dropped.</i></p>
8.	<p><u>Difficulties faced with computers (Main Office and Sub Office)</u></p> <p>The staff from main Office and sub Office face difficulties with the computer printers as the paper inserted in the printer moves horizontally and get struck frequently. The carbon sheet lies in between the paper quite often does not move along with the paper. Because of this, more stationary as well as man hours are getting wasted. The above difficulty has already been</p>	<p>AIDAA(CB) PUNE CHENNAI BRANCH</p>	<p>EDP</p>	<p><i>Administrative requirement to be first discussed by the Office in-charge for consideration.</i></p> <p><i>Discussed/Dropped.</i></p>

	reported to the Hardware technician and he too attended the complaint but still the complaint exists. Hence we request new printer may please be issued instead of old printers.			
9. & 21.	<p><u>Dividend of CSD :</u> Self service method and utilizing the capital assets of the canteen for better and transparent transaction as it is now to be continued. Further we request to give dividend for sub-Offices as CSD agreed in last ROC (except Vellore & Arakkonam).</p>	<p>AIDAA(CB) PUNE CHENNAI BRANCH</p>	CSD	<p><i>Dividends of CSD will be given to those Officers/Staff of DAD who are regularly purchasing every month from CSD Canteen.</i></p> <p><i>Point Settled.</i></p>
10.	<p><u>Signing of CSD Cheques :</u> At present cheques issued from CSD are being signed by a nominated Accounts Officer only. However it is submitted that as a matter of abundant caution. The cheques may get be get signed by two Accounts Officers instead of one. Such a practice is already in existence in our co-operative society. Further this implementation of the practice may at cause any undue hardships</p>	<p>AIDAA(CB) PUNE CHENNAI BRANCH</p>	CSD	<p><i>Any Cheque payment more than 5 lakhs to be signed by two Officers.</i></p> <p><i>Action by GO CSD.</i></p> <p><i>Point settled.</i></p>

	to the nominated Accounts Officers as only 2 or 3 cheques are being issued in a month. This was discussed in the 78 th ROC Meeting held on 30/10/2014 vide point No.7			
11.	<p><u>Distribution of Fixed Deposit Amount :</u> The said amount of 8.5 lakhs (appx.) is an accumulated amount of the staff collected from the erstwhile staff at the time of opening the CSD in the earlier stages. Now the amount so collected has gone up to Rs.8.5 lakhs (appx.). As this amount is lying idle and since it pertains to staff, it is proposed that the amount in question may be utilized for the welfare of the staff and DAD pensioners since the amount pertains to the retired staff also. It is suggested that alternatively the amount may be utilized for providing Air Conditioners to all sections.</p>	<p>AIDAA(CB) PUNE CHENNAI BRANCH</p>	CSD	<p><i>Decision will be taken by the Competent Authority in consultation with Registered co-operative society as ordered by O/o The CGDA.</i></p>

12.	<p><u>Association Office :</u></p> <p>As on date we belong to AIDAA, Pune have absolute majority of members at CDA Chennai. Only at CDA Chennai we both chairman and secretary have 2 ROC representatives.</p> <p>At CGDA level only our Pune Association have 5 representatives at JCM III level. Our Secretary Mr.A.S.Purushothaman has been chosen as National Executive member.</p> <p>In spite of all the above, we have not been provided with a separate room for our Association. Our members feel delicate, when they approach the Office bearers of our Associations with their personal grievances. We are not able to offer them seat. We are not able to listen to them of their grievances. We feel very uncomfortable.</p>	<p>AIDAA(CB) PUNE CHENNAI BRANCH</p>	<p>AN- VII</p>	<ul style="list-style-type: none"> ➤ <i>Proposal will be put up for CDA.</i> ➤ <i>Rooms for Association Office will be provided after identifying a suitable place, after approval of CDA.</i> ➤ <i>Working of the Association Office will be during the lunch hour of the Office timings.</i> <p><i>Action by AN- VII</i></p>
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Our Association representatives from other stations also come to meet us on various issues to be taken up with CGDA through our Hqrs. After all ours is recognized Association by Govt. of India.

We always feel proud to state that we are passing through a Golden Era at CDA Chennai that our CDA Chennai is being enough to consider almost all our grievances favorably to our staff members and we too extend our full co-operation at CDA in all possible ways to strengthen the relationship between administration and staff members.

So we are much more confident that CDA Chennai will consider all these aspects and arrange for allotment of a room for the decent functioning of our Association activities and it will remain an History Hall mark of our Branch Association.

13.	The Action Taken Report on the earlier decision taken in last ROC meeting may be informed.	AIDAEA (Hqrs) KOLKATTA CHENNAI BRANCH	AN-II	<p><i>(i) <u>(Point No.5&19 of 80th ROC) Aqua Water RO</u> : As an experimental basis one RO filter was replaced in first floor of this Office. If found satisfactory it is felt to extend it to second floor.</i></p> <p><i>(ii) <u>(Point No.34 of 80th ROC) Installation of new server at EDP Section</u> : <u>Already installed</u></i></p> <p><i>(iii) <u>(Point No.41 of 80th ROC) : Office Building/Accommodation PAO(ORs) DSC Kannur</u> :</i></p> <p><i><u>Out of two works</u> :</i></p> <p><i>Sanction had been already issued and work commenced.</i></p> <p><i>Admin Approval has been issued for the other work.</i></p> <p><i>Point dropped.</i></p>
14.	<p><u>WET CANTEEN:</u></p> <p>The AIDEA Hqrs Kolkotta Chennai Branch congratulates and thanks the Administration for honouring their commitment and also for changing the management of the canteen to a new contractor who</p>	AIDAEA (Hqrs) KOLKATTA CHENNAI BRANCH	AN-VII	<p><i>Will insist canteen contractor to maintain the quality.</i></p> <p><i>Point dropped.</i></p>

	is doing well and hope the administration will do all things possible to maintain the same and improve the wet canteen.			
15.	<p><u>The AIDEA HQRS.KOLKOTTA CHENNAI BRANCH</u></p> <p>Thanks the CDA for providing the wash basin in the verandah outside the wash room in the ground floor of the southern side of the building.</p>	<p>AIDAEA (Hqrs) KOLKATTA CHENNAI BRANCH</p>	AN-VII	<p><i>Conveyed to CDA.</i></p> <p><i>Point dropped.</i></p>
16.	<p><u>DAD RESIDENTIAL COMPLEX NANDAMBAKAM:</u></p> <p>In reply to the point No.7 of the last steering committee minutes, it was stated that the matter to clean the bushes would be taken up with the MES authorities. Please state whether the matter was taken up with MES authorities. It was also replied that periodical SWACH Bharath efforts by staff can also be considered. It may be informed the action taken in this regard and necessary initiative</p>	<p>AIDAEA (Hqrs) KOLKATTA CHENNAI BRANCH</p>	AN-VII	<p><i>Cantonment Board staff periodically cleaning the bushes and door-to-door garbage collection is done on daily basis.</i></p> <p><i>Point dropped.</i></p>

	taken to arrange cleaning the bushes as the monsoon season is likely to start in the coming months.			
17.	<p><u>GUEST HOUSE AT NANDAMBAKKAM:</u></p> <p>In Point No.8 of the last ROC Meeting (steering committee) that steps to improve the present position of the Guest House by providing amenities required for the accommodation. It was also stated that a proposal for making of guest house in Nandambakkam has been sent to Hqrs. In this regard, it is stated that the proposal for guest house at Nandambakkam, which is a long term plan. As the amenities required for the existing guest house may be done immediately (i.e., in a time bound manner) to keep up the assurance given in the last meeting. Therefore it is requested to simultaneously provide the improved amenities in the existing guest house.</p>	<p>AIDAEA (Hqrs) KOLKATTA CHENNAI BRANCH</p>	<p>AN- VII</p>	<p><i>CDA has agreed to set up Joint Committee consisting of representative from both the Association and representative from Admin side.</i></p> <p><i>Point Settled.</i></p>

18.	<p><u>GUEST HOUSE AT WELLINGTON:</u></p> <p>In the last meeting there was a request by Hqrs. Kolkotta Association to consider providing at least 50% of the accommodation available at Wellington DAD Guest House to the staff. It is believed that at the time of construction of Guest House there was a commitment by the CDA to provide few rooms to staff also. In reply to the last meeting point it was replied that some vacant quarters of the staff are being identified for conversion as guest house and a decision would be taken shortly. As the necessity of guest house in stations like wellington (being hill station) is increasing a time bound action in this regard (identifying the vacant quarters and converting into guest house) will be very much appreciated. In the meantime, staff members may be allowed to</p>	<p>AIDAEA (Hqrs) KOLKATTA CHENNAI BRANCH</p>	<p>AN- VII</p>	<p><i>There are 75 Nos. of DAD quarters in Wellington station as on July 2015.</i></p> <p><i>Three Nos. of type 'A' quarters is re-appropriated as hostel accommodation (Phase - II).</i></p> <p><i>Point dropped.</i></p>
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	stay in the present guest house.			
19. & 13	<p><u>PROVIDING DRINKING WATER:</u></p> <p>There was a specific request from Hqrs. Kolkotta Association to provide water by Administration. (now being bought by each section by individual contribution) The other Assocation also requested to replace the RO plants installed in different places. In reply to this point, the cost aspect on account of repair/replacement and service were explained in detail to that was suggested by the Admin(as per the minutes of the Meeting) The Chairman, suggested new RO would be installed each , first floor and Second floor. Now only one machine is installed in the way towards STORES SECTION. This may be looked into immediately.</p>	<p>AIDAEA (Hqrs) KOLKATTA CHENNAI BRANCH</p>	<p>AN- VII</p>	<p>One RO filter replaced in the Ist floor. Competent Authority has agreed that if its utility found satisfied, extension of the facility further will be examined.</p>

20	<p><u>PARKING SPACE FOR VEHICLES OF STAFF:</u></p> <p>During the last meeting there was a suggestion to study the feasibility of making full use of the rear side of the building. It was also stated that due to construction work at TCEC, the parking space is not able to be used fully. Now presumably the construction work is over and even after that vehicles are forced to be parked alongside of right side of the road i.e. just in front of staff car shed. It is suggested to shift the entire two wheeler parking to the rear side of the building and providing pucca parking space for car parking (for staff alone) in the north and south side of the Main Building.</p>	<p>AIDAEA (Hqrs) KOLKATTA CHENNAI BRANCH</p>	AN-VII	<p><i>A circular has been issued requesting to park four wheeler in the shed behind the temple and to park two wheelers in the shed behind the main building and in the shed behind the wet canteen. Co-operation from all staff is requested.</i></p> <p><i>Point settled.</i></p>
21. & 9	<p><u>UNIT RUN CANTEEN</u> <u>DIVIDEND: :</u></p> <p>The AIDAEA HQRS KOLKOTTA Chennai Branch had</p>			<p><i>As stated in Sl.No.9.</i></p>

	<p>requested the extension of granting the dividend to all the staff working in Chennai area(all staff and officers in chennai). It was stated that the CDA agreed to this facility and may be extended to sub offices located in Chennai and a proposal would be separately taken with CDA. However it was not done. In contrast another dividend to of Rs.1000/= was given to staff of Main office in June2015. CDA may consider extending the dividend to sub office staff also at the earliest.</p>			<p><i>Point dropped.</i></p>
22.	<p><u>GIFT TO RETIREES:</u> There is a practice in the Office to give a Gift Coupon to the retiring officials from the CSD</p>	<p><i>AIDAEA (Hqrs) KOLKATTA CHENNAI</i></p>	<p>CSD</p>	<p><i>Will be examined for consideration. Proposal will be put up to CDA for consideration.</i></p>

	canteen worth Rs.750/-. The said amount was fixed long back and in this regard it is requested to enhance this gift amount to Rs.2000/-. As this would be the last gift amount on completion of one's long service, CDA may kindly accept this aspect without any hesitation.	BRANCH		<i>Action : GO/CSD</i>
23	<p><u>Shifting of Zonal Office:-</u></p> <p>Chief Engineer (NW) Kochi has verbally asked officer I/c Zonal Office to shift the office from the present building to some other building at Kataribagh(Old GE(P) South Building). Sir, during the 80th ROC held at Kochi it was decided that only after acquiring the land as promised by the present Chief Engineer and after construction of new building the same could be materialized. But no further progress in this matter has been achieved. Presently shifting a set office to a new place will be very difficult</p>	<p>AIDAEA (Hqrs) KOLKATTA KOCHI BRANCH</p>	AN-I	MAIN ROC.

	and will create immense problems to Officers and staff. Hence Honourable Chairman is requested to take up the matter with Chief Engineer (NW) Kochi and presently shifting of office to a new place may kindly be averted foreseeing the interest of staff.			
24.	<p><u>DAD Celebration - providing of funds:-</u> Funds provided for DAD Celebration for the year 2014-15 was insufficient for 51 staff under Zonal Office, Kochi. Rs.3,000/- was provided for all offices under CDA Chennai, whereas PCDA(Navy) Mumbai whose staff strength is 81st was provided Rs.30,000/- for the same. Honourable Chairman is requested to provide sufficient fund for the year 2015-16.</p>	<p>AIDAEA (Hqrs) KOLKATTA KOCHI BRANCH</p>	AN-V	<p><i>The amount has been increased for the current year within the availability of funds.</i></p> <p><i>Point Settled.</i></p>
25.	<p><u>Provision of separate toilet for staff at DPDO Ernakulam:-</u> The matter was raised in the 80th ROC, since no proposal was forwarded the DPDO the same</p>	<p>AIDAEA (Hqrs) KOLKATTA KOCHI BRANCH</p>	AN-V	<p><i>AAO(Navy) Kochi has already initiated the proposal for the same with MES functioning (as ascertained from O/o AAO(Navy) Kochi.</i></p> <p><i>Point dropped.</i></p>

	was dropped. Now Officer i/c DPDO has sent a proposal for the same. Honourable Chairman is requested to take up the matter with Area Accounts Office, Kochi.			
26.	<p><u>Upgradation of Zonal Office, Kochi:-</u></p> <p>As per CGDAs circular functioning of Zonal Office Kochi is not yet completed. It is also to be mentioned that regular pay bills and other personal claims of DAD staff of Kochi may kindly be processed at Zonal office, Kochi. I would also like to mention as an example that ROC members attending ROC at Chennai on 3.9.15 has got advance of TA/DA on the very next day after receiving circular regarding ROC in stations like Cannanore, Trivandrum whereas till date I have not received the same because my bill is passed in Zonal Office, Trivandrum. In this regard, staff is pressing hard that their bills should be processed in Zonal Office, Kochi.</p>	<p>AIDAEA (Hqrs) KOLKATTA KOCHI BRANCH</p>	AN-I	<p><i>Admin point.</i></p> <p><i>Discussed/Dropped.</i></p>

	I therefore, request the Honourable Chairman to do the needful for the best interest of staff.			
27.	<p><u>Publishing of seniority list for allotment of Quarters at Kochi:-</u>It has been noticed that PCDA Navy Mumbai (Area Accounts Office, Kochi) is not publishing the seniority list of allotment of quarters, due to which the staff of CDA Chennai are not in a position to know the seniority of allotment of quarters. PCDA Navy (Area Accounts Office, Navy, Kochi) may kindly be instructed to publish the seniority list every quarter.</p>	<p>AIDAEA (Hqrs) KOLKATTA KOCHI BRANCH</p>	<p>Genl point</p>	<p><i>Office of the AAO(Navy) Kochi when contacted intimated that they are maintaining allotment of Qtrs as per pure seniority of staff working in Kochi area and any one who is having doubt can go and verify with their Office.</i></p> <p><i>Also confirmed that during the monthly Quarters committee meeting seniority of staff who has applied has been taken into account before allotment.</i></p> <p><i>Discussed/Dropped.</i></p>
28.	Position of points discussed in 79 th ROC meeting regarding re-opening of URC in PAO(ORs) MRC Wellington. Kindly refer CDA Chennai Sl.No.11 of 79 th ROC meeting.	<p>AIDAA(CB) PUNE Wellington BRANCH</p>	<p>Genl point</p>	<p><i>Letter Dt.20/8/2015 will be examined and will be intimated.</i></p>
29.	Whether proposal for conversion of Type-A quarters (4 NOs) in	<p>AIDAA(CB) PUNE</p>	<p>AN-VII</p>	<p><i>As stated in Point No.18.</i></p>

	Phase-II Singarathoppu into Guest House like Type-A in Phase-I Supply Depot quarters. Kindly refer from CDA Chennai Sl.No.25 of 80 th ROC meeting.	<i>Wellington BRANCH</i>		
30.	Service book of staff members of Wellington area not yet verified for the last two years. The same may be forwarded to this Office for verification.	<i>AIDAA(CB) PUNE Wellington BRANCH</i>	<i>AN-IV</i>	<i>Service Books was last sent to PAO MRC Wellington during September 2013. Further action in this matter will be considered only when the man power in AN-IV is improved and subject to availability of funds under TADA head.</i>
31.	Pt.II order in notifying leave details based on MLS are not received from Main Office. This may be made available to check correctness of leave particulars of staff.	<i>AIDAA(CB) PUNE Wellington BRANCH</i>	<i>AN-IV</i>	<i>AN-IV is having only one Auditor in the posted strength. Unless the man power is increased and pendency in AN-IV is reduced, it is not feasible. However the discrepancy noticed if any is being taken with the PAO immediately. MLS from PAO Wellington received upto February 2015 only and not received regularly.</i>
32.	APAR copy not produced to the staff members of PAO. Leave records not updated in APAR.	<i>AIDAA(CB) PUNE Wellington BRANCH</i>	<i>AN-I</i>	<i>Copy of APAR (2014-15) given to staff on its receipt from Accepting Officer had retired. Leave records (page 12 of APAR) is to be completed by concerned Offices in r/o same cases.</i>
33.	As per transfer policy individuals who got transfer should be relieved after two month from the date of transfer order even though substitutes from other Offices may not have reported. Moreover, Senior	<i>AIDAA(CB) PUNE Wellington BRANCH</i>	<i>AN-I</i>	<i>Administrative Issue. Discussed/Dropped.</i>

	Auditors/Auditors/clerks who have received transfer order before four months are yet to be relieved.			
34	Still Wellington is considered as tenure place and Aravankadu as Hard staion. Aruvankadu is just 3 kms away from Wellington and the same climatic conditions are prevailing in Wellington also. Both are coming under Nilgiri District. Hence Wellington also may be caused to be declared as Hard station by the Hqrs. Moreover due to the claimatic conditions Tenure should be reduced to 2 years like Port Blair and other Hard stations.	AIDAA(CB) PUNE Wellington BRANCH	AN-I	<i>May be taken up with JCM III level.</i> <i>Dropped.</i>
35. & 36	<u>Shortage of Staff:-</u> As the Chairman ROC is aware that staff in this office are overburdened with works due to acute shortage of staff, each Auditor has now been given additional task involving voluminous nature of jobs. At present, the strength of staff is almost 1/3 of the sanctioned	AIDAA(CB) PUNE KANNUR BRANCH	AN-I	<i>Administrative Issue.</i> <i>Discussed/Dropped.</i>

	<p>strength and there is no replacement on transfer/retirement. When there is acute shortage of staff on the DAD side, the story is just contrary with the DSC personnel whose strength has doubled during these days. In fact, it is just because of the co-operation, honesty and dedication of the staff to work, that has stood this office in good stead all these days, even though the Administrative machinery keeps stoic silence to the miseries of staff. The quality is bound to suffer with quantity. When quantum of works increases, there could be some delay/lapses here and there only, and this should be accepted by the department.</p>			
36 & 35	<p><u>Non-Adjustment of dossiers of SSC Auditors recently sanctioned by CGDA and uploaded in CGDA website:-</u> It is very sad to inform Hon'ble Chairman that even though Kannur</p>	<p>AIDAA(CB) PUNE KANNUR BRANCH</p>	AN-I	<i>As stated in point No.35.</i>

	<p>office is having acute shortage of Auditors, and a large number of correspondence in this regards have been taken many time, no single dozziers have been allotted to Kerala region under the organization of CDA Chennai. Whereas under the organization of PCDA(Navy), Mumbai, certain dozziers under Navy Organisation to Kerala, of their sub offices.</p> <p>Moreover, Kannur station is having a shortage of 60% above, the Chairman may kindly look into the matter and do the needful to allot the 163 dozziers on the percentage of deficiency in each sub office and atleast 80 dozziers may be allotted to PAO(ORS)DSC, Kannur, DPDO and AO AGE Ezhimala.</p>			
37	<p><u>Office Building/Accommodation PAO(ORS) DSC, Kannur:-</u> (Point 27 & 41 of 80th ROC). A Number of Major work for Special repairs to office buildings had been projected by this PAO</p>	<p>AIDAA(CB) PUNE KANNUR BRANCH</p>	AN-V	<p><i>Matter with Hqrs Office.</i></p> <p><i>Discussed/Dropped.</i></p>

	during AWP 2011-12 and 2012-13 and IFA concurrence has also been received. Only works in Payyambalam and re-wiring at Burnasserry is in progress.			
38	<p><u>Roofing works at Burnasserry</u></p> <p><u>Quarters:-</u></p> <p>It has come to notice that, instead of putting Galvanised sheet on roof at quarters of Burnasserry, MES authorities are going ahead with "DOCTOR FIX IT" which is a temporary measures and only to waste Rs. 8 lakhs of Govt money. From the past several years, it is observed that during raining leakages from roof and in summer heavy temperature also. As such Galvanised sheets are the only permanent solution. Chairman ROC may kindly look into the matter and instruct MES authorities to go ahead with the proper maintenance/repairs.</p>	<p>AIDAA(CB) PUNE KANNUR BRANCH</p>	AN-V	<i>Point discussed and dropped.</i>
39	<p><u>Transfer of land to DAD:-</u> This is the only PAO in the country which does not have its own</p>	<p>AIDAA(CB) PUNE KANNUR</p>	AN-V	MAIN ROC.

	<p>building. The transfer of land to DAD for construction of office and accommodation is in progress since two years but no action has been taken by the higher authorities. A statement of case for transfer of Defence land to DAD was recommended and submitted to GOC by the Station Commander, DSC Centre, Kannur. Since the transfer of land is to be done by the Min. of Defence/Army Headquarters/Command HQrs, the lower/middle Army authorities are reluctant to recommend the case easily. Present position of the same may be intimated.</p>	BRANCH		
40	<p><u>Points discussed earlier and not finalized</u>:- Obtaining land for DAD and construction of an office building is only a dream in near future, Hence, the following points discussed earlier which were included in the AWP during the period may be taken care again:-</p>	<p>AIDAA(CB) PUNE KANNUR BRANCH</p>	AN-V	<i>Details may be put up through administrative channel.</i>

	<p>a) Scooter/bicycle stands at Payyambalam/Burnacherry qtrs.</p> <p>b) Floor tile works at qtrs. (Only Front room, kitchen and bathroom at burnacherry has been finished)</p> <p>c) Fixing of wash basin in type 1 and II qtrs</p> <p>d) Leakage of roof of office building</p> <p>e) Leakage of all the quarters</p> <p>f) Repairs of false ceiling of office building etc</p>			
41	<p><u>DO II Rejections.</u> The most and important part of DO II rejections in this PAO is in r/o CEA ONLY. This offices does not have any Audit system to check the duplicate claim of CEA on account of shoes, books, uniform, etc claimed by DSC personnel. To avoid such</p>	<p><i>AIDAA(CB) PUNE KANNUR BRANCH</i></p>	<p>AT-CELL</p>	<p><i>Procedure is as per Govt. Orders.</i></p> <p><i>Discussed/Dropped.</i></p>

	fraudulent claims, DSC may be directed to submit the claim once in a year only, instead of quarterly.			
42.	Pension Adalat:- Pension adalat conducted at Kannur on 6 th and 7 th May 2015. Hon'ble CGDA, PCDA (P) Allahabad and CDA Chennai were in chair for the function. Even though, it was a large famous function in DAD held under CDA Chennai, none of the photos taken on the occasions were found up loaded in the CDA,s and CGDA,s website.	AIDAA(CB) PUNE KANNUR BRANCH	Adalat	<i>Photos has been uploaded in CDA Chennai website.</i> <i>Point settled,</i>
43.	Issue of office stationary/Calculators:- It is pertinent to mention that in the minutes of 80 th ROC, it was stated that the R Section in the Main Office confirmed that the proposal for Calculators are still awaited whereas, it is very clear from the Main Office letter No. REC/802/STY/LP/SO/IX dated 08.06.2015 that the proposal for calculators was submitted for sanction of the Competent	AIDAA(CB) PUNE KANNUR BRANCH	Genl point	<i>May be taken up with Admin channel as per administrative requirements.</i>

	<p>Authority and the same was considered but not acceded to. The difference in the opinion by the Main office in minutes of 80th ROC and the above letter is contradictory. Further, it is observed that the Competent Authority has remarked that "why do we need calculators in the age of Computers". The calculators are very much essential during final checking of regular FS cases and FS on local, death and invalid cases. Hence calculators may be procured at the earliest.</p>			
44.	<p>Setting up of ALAO Office at Kannur:- On review of IRLA of PBORs/JCOs during FS, it is found that personnel drawing CILQ have increased recently on publication of Part II Orders even though they have been allotted with Govt. Married accommodation. It is a serious matter and it causes heavy loss to the exchequer. Number of irregularities were also found out</p>	<p>AIDAA(CB) PUNE KANNUR BRANCH</p>	<p>IA Sn.</p>	<p><i>Proposal yet to be received, may be forwarded through admin channel.</i></p> <p><i>Discussed/Dropped.</i></p>

	<p>by the CDA Chennai on their post audit in regard to ACG and ATG of DSC Centre and DSC Records. In order to create an Audit fear and to fulfill the duties of Regional CDA, as an Audit of these Military stations, Army, MES units, Cantt board and NCC, ECHS etc. of Kannur and nearby districts also, setting up of an ALAO office is very much essential in Kannur area. Chairman ROC is requested to look into the matter and consider the case.</p>			
45.	<p><u>Disbursement of P & A of DPDO Kannur:-</u> Presently payment of DPDO Kannur is Audited and paid by Zonal Office (PD), Trivandrum which is more than 500 Kms away from Kannur. The PAO (Ors) DSC Kannur is headed by a Dy. Controller and he is also Group Officer of DPDO. The Chairman may kindly look into the matter and do needful to delegate the power to DCDA, PAO (ORs) DSC, Kannur.</p>	<p>AIDAA(CB) PUNE KANNUR BRANCH</p>	<p>Genl point</p>	<p><i>All payments are made through e- payment/CMP. No complaints received from any staff.</i></p> <p><i>Discussed/Dropped.</i></p>

46	<p><u>Replacement of Old Computer:-</u> Proposal for replacement of 40 computers and 25 laser printer has already been forwarded to Main office vide this office No. EDP/CAN/005/HW/Vol-vi dated 17.06.2015. Out of this 40, 13 computers are under condemnation and half of the computers are not in proper working condition. Even though the maintenances of computers are being done frequently but within a month after its maintenance the old problem will start again. As such, the procurement action may be done at the earliest.</p>	<p>AIDAA(CB) PUNE KANNUR BRANCH</p>	EDP	<p><i>Admin point.</i></p> <p>Discussed/Dropped.</p>
47	<p><u>Opening of New DPDOs at Palakkad and Calicut:-</u> HQrs Office vide their letter No. AN/III/3019/DPDO/Malabar Area dated 15.06.2015 has called for views of Main Office for opening of new DPDOs at Palakkad and Calicut. Chairman ROC may kindly look into the matter and recommend the cases</p>	<p>AIDAA(CB) PUNE KANNUR BRANCH</p>	ZO (DPD)	<p>Matter is beyond the purview of ROC.</p> <p>Discussed/Dropped.</p>

for opening of new DPDOs at the earliest due to following reasons:-

- a) As far as DPDO Kannur is concerned, even though treasury pensioners of Kannur district have only switched over to DPDO Kannur, it is learned that pensioners drawing pension from various Banks in Kannur district are now opting DPDO Kannur as their PDA. The numbers are increasing tremendously and it is better to take only pensioners of Kannur District only and for other districts of Malabar area separate DPDOs may be opened. Because almost all the pensioners are mostly in the age of 60 and above and they are finding it difficult to travel a distance of 100 Kms and

	<p>above. By pressurizing them to shift to DPDO Kannur from Calicut, Malappuram and Wayanad and travel such long distance will be detrimental to aged people of 80 and above as they will have to travel a long distance.</p> <p>b) It is also pertinent to mention that the the other 6 DPDOs in Kerala are covering their respective districts and adjacent areas only.</p>			
48	<p><u>Non-functioning of Full fledged Area Accounts Office (Army), Kochi:-</u> Area Accounts Office (Army) at Cochin is established exclusively to provide Audit, Accounting and Payment services to Army/MES units located in Kerala. Whereas, even after establishment of Area Accounts Office as on date, only certain works of CDA office pertaining to Army units Kerala has been</p>	<p><i>AIDAA(CB) PUNE KANNUR BRANCH</i></p>	AN-I	<p>Matter is beyond the purview of ROC.</p> <p>Discussed/Dropped.</p>

	transferred to them. Other works are yet to be transferred. In view of this, Chairman may kindly look into the matter and do the needful to transfer all other section works of Army/MES units of Kerala to Area Accounts Office (Army). The necessity of opening a CDA office in Kerala and up gradation of Area Accounts Office (Army), Kochi to a Controllers Office has increased many folds as there are many Defence Establishments located in Kerala.			
49	<u>Kerala as three stations for transfer concerned:-</u> Kindly intimate the present position of the case as CGDA is still publishing the volunteers list of Kerala as one station.	AIDAA(CB) PUNE KANNUR BRANCH	AN-I	<i>O/o The CGDA recently delegated the powers of posting In/Out in Kerala region to CDA.</i>
50	<u>Regular Updation of PAO(ORS) DSC Website:-</u> The PAO(ORS) DSC, Kannur has a website and it is not properly utilized. The same may be regularly updated so that various types of circulars	AIDAA(CB) PUNE KANNUR BRANCH	EDP	<i>Being done.</i> <i>Point dropped,</i>

	pertaining to DSC and staff can be uploaded and viewed from any where. The last updation was done in two years back. Presently all the circular can be viewed only through Dolphin system.			
51	<p><u>Separate links to DPDOs in CDA website:-</u></p> <p>Each DPDO should have separate links in CDA website so that DPDO can utilize the website for the welfare of the pensioners in concerned areas.</p>	<p>AIDAA(CB) PUNE KANNUR BRANCH</p>	EDP	<p><i>Admin point.</i></p> <p><i>Discussed/Dropped.</i></p>
52.	<p><u>Posting of Addl staff to DPDO Kannur:-</u></p> <p>Since DPDO Kannur is a newly opened office and being a Public dealing office, shortage of staff will adversely affect the moral of Pensioners. Moreover, the One Rank One Pension (OROP) is likely to be announced by Govt, sufficient staff at least two Auditors and one AAO may be posted in DPDO, Kannur which is mandatory to avoid adverse comments by Pensioners Association</p>	<p>AIDAA(CB) PUNE KANNUR BRANCH</p>	AN-I	<p><i>Admin point.</i></p> <p><i>Discussed/Dropped.</i></p>

53	<p><u>Difference in sanction of Luggage claim - DAD employees:-</u> It is found that, there are some discrepancies in sanction of Luggage claim, by CDA Chennai, on account of Kilometers, submitted by DAD employees, on their permanent transfer from Bangalore to Kannur. In some cases 649, 683 kilometers were admitted and in other case restricted up to 313 kms only. Kindly clarify.</p>	<p>AIDAA(CB) PUNE KANNUR BRANCH</p>	AN-III	<p><i>CDA has reviewed the cases and necessary orders issued.</i></p> <p><i>Point Dropped.</i></p>
54	<p><u>Competitions at Main office :-</u> Main office used to call for names for competition in various sports and arts events at a very short notice which is causing considerable hardships for the participants for reservation of ticket and making arrangements for the journey. Normally, names for competitions are called for a fort night before the actual date to which it is proposed to be held. As you are aware, Railway ticket can be booked as early as four</p>	<p>AIDAA(CB) PUNE KANNUR BRANCH</p>	AN-III	<p><i>Procedure as per Rule.</i></p> <p><i>Discussed/Dropped.</i></p>

	<p>months before the date of journey. Hence, it is extremely difficult to reserve a ticket in a short notice. Tatkal reservation can be done only for onward journey and not for return journey. Dates for competition to be held in Main office may be announced at least four months before. In case, it is not feasible, then, a provision to allow Air fare for participants irrespective of designations may be considered.</p>			
55.	<p>Provision to grant permission for taking loans from co-operative society and effect table recovery thereof. In 73rd ROC meeting held at Main Office it was decided to issue conditional salary certificate for taking loan from Defence co-operative society and recoveries on this account are made by the BOO. Now having come to know that for this purpose permission from main Office is required. Kindly examine the issue.</p>	<p>AIDAA(CB) PUNE TVM BRANCH</p>	AN-III	<p><i>Matter should first be taken up with the ZO(DPD) Trivandrum locally.</i></p>

56.	Issue of pension certificate (book) to pensioners. It is proposed to supply good quality pension books with at least 20 pages for issue to pensioners and family pensioners as at present no pension books are available.	AIDAA(CB) PUNE TVM BRANCH	ZO (DPD)	<i>Matter be taken up with the ZO(DPD) Trivandrum.</i>
57.	A proposal for hiring one casual labour in DPDO Trivandrum. There is heavy rush of pensioners/family pensioners for the on going most imperative work, viz.Registration of Adhar based Jeevan Pramaan Digital Life certificate generation. In addition to his Pensioners are also visiting for enquiries. First pension, LTA claims and various other revisions and clarifications. At present there is only one casual labour for the office. Very aged. Pensioners requires the assistance to move around in the Office for registration purpose and for their own personal needs. Their frequent usage of Rest rooms also requires cleaning at intervals to maintain cleanliness.	AIDAA(CB) PUNE TVM BRANCH	AN-I	<i>Discussed/Dropped.</i>

	<p>Considering the heavy rush and increasing of work in office. It is proposed to hire one more casual labour for the smooth functioning. The two MTS posted to this Office are medically weak. One of them has undergone an operation and is advised by Doctor not to strain himself for a few months.</p>			
58.	<p>Proposal for pensioner's Hall. The toilet for pensioners (Ladies & Gens) constructed conveniently for the usage by aged pensioners are having entrance from pensioners hall. Due to frequent usage of the toilets results in foul smell spreading and this causes inconvenience to the working atmosphere. Hence it is requested that a partition(full) be sanctioned to rectify the present situation.</p>	<p>AIDAA(CB) PUNE TVM BRANCH</p>	AN-V	<p><i>Matter already under administrative consideration.</i></p>
59.	<p>Repair work to modular furniture in Trivandrum.</p>	<p>AIDAA(CB) PUNE TVM BRANCH</p>	AN-V	<p><i>Cannot be considered as of now due to paucity of funds.</i></p>

60	Widening of roads in DAD Office complex.	AIDAA(CB) PUNE TVM BRANCH	AN-V	<i>Progress of the case may be intimated by ZO(DPD) Trivandrum.</i>
61.	Dining tables sofa set in ladies room. TV in retiring room for ZO Trivandrum.	AIDAA(CB) PUNE TVM BRANCH	AN-V	<i>Clarification sought for, for which reply awaited.</i>
62.	Requirement of computer and its peripherals in DPDO Trivandrum.	AIDAA(CB) PUNE TVM BRANCH	AN-V	<i>EDP Cell is examining the requirement of all Sub-Offices.</i>
63.	Reception desks in front Office in DPDO Trivandrum.	AIDAA(CB) PUNE, TVM TVM BRANCH	AN-V	<i>Proposal awaited.</i>

81st ROC MEETING

(Main ROC)

MINUTES

Dt.4/9/2015

Venue : M.O.CDA Chennai

Sl. No	Agenda Points	Points raised by	Section	Decision taken
23	<p><u>Shifting of Zonal Office:-</u>Chief Engineer (NW) Kochi has verbally asked officer I/c Zonal Office to shift the office from the present building to some other building at Kataribagh(Old GE(P) South Building). Sir, during the 80th ROC held at Kochi it was decided that only after acquiring the land as promised by the present Chief Engineer and after construction of new building the same could be materialized. But no further progress in this matter has been achieved. Presently shifting a set office to a new place will be very difficult and will create immense problems to Officers and staff. Hence Honourable Chairman is requested to take up the matter</p>	<p>AIDAEA (Hqrs) KOLKATTA KOCHI BRANCH</p>	<p>AN-I</p>	<p><i>Chairman ROC has directed the Dy.CDA I/c PAO DSC Kannur and SAO I/c ZO(AAO) Kochi to liaise with the CE(NW) Kochi and the outcome may be intimated to Main Office along with brief statement of case.</i></p>

	with Chief Engineer (NW) Kochi and presently shifting of office to a new place may kindly be averted foreseeing the interest of staff.			
39	<p>Transfer of land to DAD:- This is the only PAO in the country which does not have its own building. The transfer of land to DAD for construction of office and accommodation is in progress since two years but no action has been taken by the higher authorities. A statement of case for transfer of Defence land to DAD was recommended and submitted to GOC by the Station Commander, DSC Centre, Kannur. Since the transfer of land is to be done by the Min. of Defence/Army Headquarters/Command HQrs, the lower/middle Army authorities are reluctant to recommend the case easily. Present position of the same may be intimated.</p>	<p><i>AIDAA(CB)</i> <i>PUNE</i> <i>KANNUR</i> <i>BRANCH</i></p>	AN-V	<p><i>PAO I/c DSC Kannur was asked to explore the feasibility of finding suitable place of land within Army Land itself for accommodating PAO Office building, DPDO, Guest House Officers/Staff quarters.</i></p>

